

ASOTIN COUNTY FAIRBOARD
February 15, 2018 - General Meeting

6:31 p.m. meeting called to order.

Members present: Cindy Harrison, Arlene Mullins, Barb Appleford, Kelly Longfellow, Mackenzie Welch, Peggy Hansford, Shan Bonson, Jamie Renzelman, Steve Mullins, Ron Hostetler,
Junior Fairboard Members: Tylor Nicols, Dylan Pederson
Mackenzie moved to excuse Byron Harrison and Anna Aarstad. Ron seconded, motion carried.

Minutes from December 13, 2017; January 8, 2018; and February 8, 2018 stand approved as corrected.

Treasurer's Report: Laser Heating and Air: \$177.97. Money Saver: \$7,900.16. Royalty Jewelry: \$331.02. Ice Machine and Cooler (Mike Cooper: \$29.87 – need to reimburse). Molly's Custom Silver: \$169.65 (Josh's buckle). Royalty expense: (Reimburse Brenna- \$87.08 shirts, \$24.55 shirt, \$67.72 shirts, \$57.32 belt, \$57.18 belt, \$54.00 makeup). Arlene moved to approve all the bills presented. Ron seconded, motion carried.

Receipt/Invoice Training – Auditor's Office/Peggy: Peggy got a call from Darla McKay. We need to make sure the vouchers are done correct, i.e. original receipt needs put with the voucher.

Open to the Public:

Ed Doherty – Methodist Church will do garbage again. Same price as last year: \$1,600.00. Will need large black garbage bags again, approximately 15 parking passes, and 15 gate passes.

Lori Leavitt- already signed contract to rent out Bennett Building on March 17th. It is a fundraiser for Arlene Jackson. Is wondering if we could donate the use of the building or cut the rental fee down further. They are already being given the hardship rate and we cannot gift any public funds. We apologize.

Kim Belanger: She finished up the large animals judges- Pam Donaldson will be the trail judge again. Small animals are half confirmed. New dog superintendants are Lauren Sechrist and Jodi Ubachs. New poultry superintendents are Mathew Ubachs and Nicole Corey. Still working on hall judges and still life judges.

Committee Reports:

Royalty Update: Lyvia – working on coronation which is March 10th. Fund raising every day. They are doing the food through LCSC. Racheal – The girls have their riding outfits done and are working on dress outfits. They would like to know what our intention is for any money they raise above and beyond their budget. In the past, the Royalty came to us and asked/told what wanted to spend money on, then the Fairboard would approve. Heather Jackson asked where we wanted the coronation donations. Fairboard directed in the Fair Office. All cash received for ticket sales goes to Shan. We need to update the horse trailer.

Royalty Schedule: presented

Royalty Issues - Executive Session: Went into executive at 7:02 p.m., at 7:20 p.m. we extended executive by 15 minutes, and at 7:42 p.m. we extended executive by 15 min. Came out of executive session at 7:59 p.m.

Rodeo Update: We received Josh's contract back and Kelly will work on getting it signed. Al's contract was sent in for approval to lawyers. Evan is working on a design with the Money Saver for a poster. We have confirmation from one judge (Johnny Wilson). We have confirmation with two timers (Jackie and Hailey Pearce). We are going to start work days. Peggy will follow up with Hostetler's for parking. Arena rental: Shooters contacted about renting arena for less. Can't do that for them, would have to do for everyone.

Leader's Council Update: Ron updated. Hogs weighed in on January 27th. After kids traded or bought new pigs, he believes there was only 1 over weight. Believes there was 220 youth who weighed in 264 hogs.

Fair Entry Program Update: Mackenzie is still working on. The horse committee pizza party sign up is February 25th so it will be ready by then.

Contracts – Needed : EMT (sent for approval- have to do date change), rodeo clown, port-a-potties (Bulldog- 8 of them- same price as last year quoted), Security (Sheriff's Posse will provide from 9 p.m. to 9 a.m. on Thursday, Friday, Saturday nights- will charge \$1500 and will at least 2 people patrolling. We are 1 and only fundraiser for them.). Methodist church. Allied Supply (Building and restroom clean up – \$2,398.00 – Thursday through the end of fair. Also wants 6 family passes) - Parking (thinking someone was going to have been to the meeting from the Asotin Junior Class. Jamie heard from them and they are interested in doing safe and sober- Jamie will contact them and ask them to present a proposal to us on February 28th). Gates (Evan has Saturday and Sunday - full days - covered. Friday partial day covered. P1FCU is working on getting a full day covered for Friday. Evan will be getting an agreement in writing. P1FCU will be doing gates on Sunday. LCCU will be doing gates all day Saturday.) Shuttle buses- Peggy will email Mackenzie the contract, which has a bunch of changes. We have quotes coming from Advanced and Norco for the fire extinguishers.

Handbook Update and Billing: The income from advertising was \$10,585.00. They printed 13,000 premium books (11,350 were inserted and 1650 were given to the Fairboard). We also ordered 10 4-H/FFA bounded handbooks. We made \$251.59.

Parking Update- City of Asotin: Peggy talked to Tiffany and at this time there are no changes. We still have permission to use the parking for a non-profit organization.

Gas Cards: Peggy has them. Need to check out if want to use one.

Entertainment Update – Smiles the Clown: Provided a contract for \$600. That allows for 10 hours: 4 hours Friday, 4 hours Saturday, 2 hours Sunday.

Laptops/Tablets & Tables & Wireless Microphone Update: Costco- \$86.99 blue Ribbon - \$101.25. ULine \$170.00. BiMart - \$39.99. Tablets – Costco – 8" display \$169.99. Touch free computer screen laptop Costco \$289.99. Portable PA system - \$123.99. Amazon Prime. \$164.30. Amazon \$150 - \$500; depends on what we want.

Fair & Rodeo Vendor Update: Sassy Gal's (she paid, check in box); Papa's Espresso and Ice Cream; Inland Empire Concessions (3 of them); Crazy Good; Branding Iron Foods; Happy Face Painting; Cotton Candy Dreams (told if we already have one we don't double up); Tara Pavone (jewelry and massage); Scentsy; Northwest Airforce Special Operations Recruiter – would like to volunteer if we need them.

Advertising Update – Horse Trailer: Brenna got a hold of Chuck at Advantage Advertising and he will contact as fair gets closer. We got the ok for putting up our signs for the community event on April 15th. They have to be taken down the Sunday after fair and rodeo.

Grand Marshal Update: Arlene needs to get with them for picking out their jackets.

Bennett and Floch Hall Buildings Painted Update: Peggy called to get contracts and verify cost. Turns out the quote voted on, does not include both buildings. Discussion ensued as to Fairboard volunteering to paint or even talking to Honor Society, seniors, etc.

Fairboard/Sales Committee Reporting to Whom Update – Contract: Jane Risley presented. Suggested we table the discussion and have an executive session for contract discussion at another meeting. Jody emailed the rules of the sales committee.

Pig Pen Update: Steve spoke with Doug Jones today. We will have to do diffren plumbing. Steve will look into how much we need.

Feeder Program Update: no update.

Parade Info Update: Peggy is working on getting an advertisement in the paper for that. Steve needs 4 people with flagging experience. Steve will talk with Monty on things.

Ice Machine & Cooler in Bennett Building: The ice machine is up and running. The cooler in the Bennett Building is broken. Got replacement from Coca Cola for free- have for 30 days. We could possibly move a cooler from Boyd Hall up to the Bennett Building and get a small one for Boyd.

Fairboard shirts and coats: Table to next meeting

Old Business: Peggy got the state fair report done and sent off. Camper information – Jamie wants from rodeo by next meeting. Ron confirmed when and why camper time was set. Barb needs approval for stamps for all trophy bills. Needs to mail approval for judges packets. Will also need envelopes. Discussion ensued for bull button colors, suggestion of orange. Mackenzie still needs to do invoices for rodeo and would like reimbursed.

New business: Grant application information has been provided to the Fairboard and passed on to Kelly. Peggy needs all the minutes for the State audit. Also need all contracts from rentals. Peggy will get Smiles the Clown to sign his contract if voted on. Rogers Toyota contract needs signed. Jamie asked if she could change/rearrange camper spots. Cindy needs to put up signs up for no dogs. We need the language for service dogs. We need to contact Steely Print for a printed schedule of events and bull buttons. Coca Cola sponsors those.

Open to the public:

Heather Jackson: questioned when camper spots were available. Also questioned on how we could get a beer and spirits license for beer or liquor.

Brian Shinn:- Thanked the Fairboard for our service.

Vote on topics discussed at meeting:

Royalty Schedule: Shan motioned we accept the schedule as proposed. Cindy seconded, motion passed.

Methodist church - \$1600 this year. Bulldog Port-a-Potties. Security - \$1500. Allied Supply - \$2,398.00. Smiles the Clown - \$600 – Mackenzie motioned we accept the proposed contracts. Shan seconded, motion carried.

Barb and Mackenzie need reimbursed for stamps and envelopes. Shan motioned we reimburse Barb and Mackenzie. Kelly seconded, motion carried.

Bull Button color: Barb moved for the bull button to be orange. Steve seconded, motion carried. Barb moved to order the bull button. Steve seconded, motion carried.

The horse trailer needs updated for royalty girls with their names on the back, along with princess, and picture magnets. Will need those in color. Shan motioned we get the necessities to update the trailer. Jamie seconded, motion carried.

Shan motioned we contact Bulldog and get a port-a-potty from now through fair for the rodeo lot. Mackenzie seconded, motion carried.

Painting in Bennett building and halls. Cindy motioned we table this issue until after fair is over. Barb seconded, motion carried.

Arena rental cost: Barb motioned we leave the arena rental at \$50 hour. Cindy second, motion carried.

Work day: this Saturday – can take things apart in pig barn – 9:00 a.m. February 17th

Next fair board meeting – February 28, 2018

Meeting adjourned 9:50 p.m.