

ASOTIN COUNTY FAIR BOARD  
P.O. Box 370  
Asotin, WA 99402  
509-243-4101

Minutes: 09-12-2018

In attendances:

Fair Board Members: President, Peggy; Vice President Ron; Secretary Cindy; Treasurer, Shan; Steve; Keith; Arlene; and Jamie

Junior Fair Board Members: Tyler and Anna

Meeting was called to order at 6:30 p.m.

Excused Members: Barb and Dylan

Motion made by Ron and Arlene seconded – motion carried.

Fair Board Secretary: Motion made by Ron to nominate Cindy Harrison as Fair Board Secretary – Arlene seconded the motion – motion carried.

Approved Minutes: 8-08-2018

Correction made by Ron regarding word rooster change to Roster.

Jamie wanted to add punctuation - ?

Minutes stand approve as corrected – no motion was made.

Treasurer Report:

Shan reported – no bills to be paid at this present time.

She passed out treasurer report for July 2018

Vice President, Ron ask requested a special meeting regarding future treasure reports.

Public:

Kim Belanger reported for 4-H Boosters – will do Trick-r-Trunk, Gem Show and Fair 2019.

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4-H/FFA Boosters:

Kim Belanger reported – they will work Gem Show and Trick r Trunk and as needed

Extension Office:

Kim Ballinger reported – 4-H registration on-line is October 1<sup>st</sup> thru November 1<sup>st</sup>, 2018

Kim also reported for Mike Cooper (unable to attend this meeting) regarding Livestock Meeting that was held in October – goats with horns - Discussion from Washington 4-H Policy. Asking Fair Board opinion

Any rodeo arena and upper level building concerns contact Keith or Arlene

Royalty:

Queen Samantha Elben, reported – traveled to Ellensburg, WA to attend the Miss Washington Pageant

Getting donations every day after school – going well

Wheel barrel donated by Early Bird Supply – for the purpose of Booze Barrel

Casey, Queen's mother reported – food budget is under – have \$300.00 left

If need for paper plates, cups or any other supplies for coronation will have monies for those purposes

Kacey also passed out to all Fair Board Members – spread sheets for Coronation dinner and Donations/Sponsors

Kacey will ask Colt Heager to be Auctioneer – will report back

Heidi, Royalty Chaperone, reported – looking into entertainment – will report back

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Coronation:

Date was changed to: November 10<sup>th</sup>, 2018

Write up for Radio: – Daily Fly

Peggy requested table linen orders to be to her by November 7<sup>th</sup>, 2018

Heidi, Royalty Chaperone requested reimbursement for diesel for her truck – for getting donations with Queen Samantha – Fair Board discussed and agreed to give her \$240.00

Casey continuing to work on decoration with Happy Days Corporation

Supplies Donated:

Barb will supply nice plastic bowls

Auction:

Silent auction – pig pens and rodeo roping chute will be displayed on grass area at Bennett Building – Keith is in charge

Set-up:

Thursday, November 8<sup>th</sup> and Friday, November 9<sup>th</sup> at 5 p.m. – possibility of more set up on early Saturday, November 10<sup>th</sup>

Take Down/Clean up:

Sunday, November 11<sup>th</sup>, 2018

4-H Leader Council:

Ron, Vice President/liaison reported – Youth Clean-up day will be April 14<sup>th</sup>, 2019  
Building renovation are a concern regarding the goats and sheep placement in barns

Gutters need replaced

Grand Marshall:

Peggy received email regarding Grand Marshall Nomination – Kathy Jo Witters

Three names to be considered:

D.R. & Diane Snyder

Buck & Melba Bailey

Glen & Zana Witters

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Rodeo:

Keith reported – rodeo arena bleachers are washed and ready for painting  
Saved \$150.00 at Schurman's for paint for bleachers by ordering two weeks early  
Keith mentioned correction regarding total tickets to Sponsors for Coronation

Local Rodeo updates:

Local rodeo entries will be taken only by phone/call in – three to four nights prior to local rodeo

Contact person: Jessica Johnson, Chairman – no contact number given at this time

Rodeo New Directors:

Keith reported: New Directors will pay for their own coats coats – will ask for reimbursement in January 2019

Keith also mentioned he was approached regarding a benefit roping in honor of Holly Heisterman the Saturday of fair.

2019 Budget:

Peggy reported – over budget – No more spending

Current available balance total: \$5,960.00

Monies allow for spending – only for coronation and utilities

Peggy requested budget extension from County Commissioners – if okay – will receive in November 2018 if budget amendment by Chris Kemp

Junior Fair Board:

All excused – no members present

Advertisement:

Picture of Queen, Samantha, her biography – Lewiston Morning Tribune

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Chris Seubert, County Commissioner:

Lodging Tax Grant: Received in amount of \$8,000.00 – fair awarded approved  
Requirements for grant – zip codes from all entering all gates and outside 50 mile  
radius for fair and rodeo 2019

Department of Ag Grant:

Grant received in amount of \$47,628.32

Peggy will contact contractors (listed below) regarding bids for repairs on fair  
grounds

Contractors Notified:

Doug Renfro Construction

Dan Anderson Construction

Marvel Construction

A.J. Chapman Construction

Perry Borth Construction

Sanders Construction

Fair/Rodeo Hand Book:

Peggy reported – Met with Lisa and Deb regarding hand book

Last year spend on hand book - \$7,960.00

Last year spend on T Sessions - \$704.40

Last year spend on Classifies - \$177.50

Last year spend on Displays - \$1,778.25

Fair Entries:

Money Saver – Deb is publisher

Lisa – advertising

Memorial page – Deb from Money Saver will contact Sheri Fisher's husband

Fair entries update – same as last year \$750.00

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Radio Bid:

Peggy reported – Walkie Talkies

Jonna Underwood from Texas quoted bid on 25 Walkie Talkies

Usage: 5 days - cost \$565.00

Usage 3 days – cost \$640.00

Includes: batteries, charger and rapid charger

Total: \$565.00 plus shipping and handling \$40.00

Peggy will check locally with Fisher Communications for prices

Trick r Trunk:

Arlene reported – prizes are ordered – over budget by \$10.00 she will pay the difference

Evan Southwick reported – will have trophies

Barb reported – she has concerns regarding buying more candy to give out – monies could be used for improvements on fair grounds

Naslund will donate candy for the Trick r Trunk

Open to Public:

No comments

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Old Business:

Ron reported –

URM manager will get back with him regarding ice machine

Arlene reported – ice machine is working – Mike Cooper fixed it

Bennett Building floors – cleaned/all done by Allied Supply and Janitorial

Bull Buttons and Tickets – same price as previous years – will be printed at

Print Craft for 2019 Fair/Rodeo

Peggy reported – reader boarder letters – not ordered due to non-reimbursement/spend money

Keith reported – concerns regarding moving goats and sheep

Keith will donate cable for repair on barns

Barb reported – will contact Warren Benner, President of Sales Committee - regarding replacing or getting new wooden bleachers, pouring cement and

updating electrical for sale office

Peggy reported – contacted Jody regarding removing hospitality tent by 7 p.m. on

Saturday - Jody reply not sure if possible to remove at that time

Peggy reported – contacted Lisa Weber, Moose Lodge – all okay for date change

and \$1.00 drink refund to Fair and Rodeo

New Business:

Barb reported/suggested - She read donation letter to fair board members – this letter would go to local merchants regarding donation for trophies and ribbons –

Peggy stated letter needs to be approved by Ben Nichols, Attorney at Law - Fair Board legal advisor

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Voting on topics discussed during meeting:

Horns on goats: – motion was made by Barb – seconded by Keith – motion carried

D.J. for Coronation: cost \$400.00 – motion was made by Shan – seconded by Peggy – motion carried

Heidi, Royalty Chaperone: - diesel reimbursement for driving around getting donation for coronation - \$240.00 motion was made by Keith – seconded by Ron – motion carried

Coronation date change: – November 10<sup>th</sup>, 2019 motion was made by Arlene – seconded by Shan – motion carried

Grand Marshall for 2019 Fair and Rodeo:

D.R. and Diane Schnider – motion was made Cindy – seconded by Steve – motion carried

Pig Pens and Rodeo roping chute:

Above items will be sold via silent auction

Motion was made by Barb – seconded by Keith – motion carried

Discussion after voting:

Barb will update donation letter – awaiting legal advisor answer

Steve and Donna went and check on food trailer – clean and no repairs required

Arlene stated all rentals are good at present time

Barb will call Chad regarding saw dust left from 2018 Fair

Work Day:

Schedule for Saturday, October 21<sup>st</sup>, 2019 at 9 a.m.

Steve will shut off and blow out all water lines

Next Fair Board Meeting:

November 14<sup>th</sup>, 2018 at 6:30 p.m.

Meeting adjourned:

At 8:30 p.m.



Peggy Hansford

President, Peggy Hansford

9-12-2018

Date

Cindy Harrison

Secretary, Cindy Harrison

9-12-2018

Date