

Fair Board Meeting 4-4-18

630pm meeting called to order

Members present: Cindy Harrison, Arlene Mullins, Barb Appleford, Jamie Renzelman, Shan Bonson, Peggy Hansford, Kelly Longfellow, Ron Hostetler, and Steve Mullins

Junior Fair Board Members Present: Anna Aarstad, Dylan Pederson

Shan motioned to excuse Byron Harrison, Mackenzie Welch, Tylor Nicols Ron seconded motion carried

Minutes from March 31 approved as corrected

Treasurer Report/Pay Bill:

Jennifer Douglass \$682.50 and Asotin County Landfill \$19.89 were submitted Arlene motioned to pay the bills Steve seconded motion carried

4-H FFA Boosters/Cattle Women:

Can't use trail ride cook shack as it is. Will not meet L&I requirements some of the issues are the propane tanks needs updated, water system needs re-piped, hot water tank needs replaced, and electrical needs inspected Charlotte stated if we need somewhere to store it for fair we can park it in her lower lot. Arlene asks what the Boosters will use. Charlotte is unsure if they can't get the shack inspected and approved, she will let us know.

Extension Office:

Planning on having a livestock superintendent meeting to include training and giving the superintendent's permission on fair entry, a training date needs to be set.

Working on fair info flyer wants to check on the following- no change to in weigh in direction they will come in at, shaving only no straw, free parking and free shuttle bus Peggy states will have to wait on that as we will be discussing it later in the meeting.

This Saturday 4-H group will be a Primeland for the dachshund races selling concessions

Superintendent book need put together wants Barb to put all inserts into that book and then Kim will get them ready so superintendents can get pen assignments done, Kim needs this done by the 12<sup>th</sup>, Barb states she has them printed and it will not be an issue to have them to Kim by the 12<sup>th</sup>.

Reports:

Royalty- will do a taco bar for royalty luncheon

Kacey Harrington the 2015 princess wants to thank us for letting her represent the fair this year and is very excited to represent for 2018.

Royalty committee meet on Monday

We have to wait for Ben to approve the new rules and application packet before we can send any notices for tryouts out. Barb doesn't want to open up tryouts to as many counties.

Ron states if we do not have a director then we need to have a chairman. Peggy stated that was decided last meeting and the chairman is Jamie.

Barb wants it to state that only picking a queen to be in writing Jamie states that the way it is worded now works better so if we decide down the road that we want a queen and princess it would cover that without having to reword and have the packet approved again.

Rodeo: Kelly stated there is a horse show on Saturday and asked if we are working be cautious of horse show competitors. Evan found good deals on the flags. He saved \$2000 on flags. Kelly needs approval to order programs and comp tickets asked roughly how much this will cost she did not have any figures. Shan asked if we are missing any contracts Kelly states missing timers and she reached out to them today, Peggy said we still need the EMT and secretary contracts. Evan states he is waiting for Morgan Industries to get back into town to get his stuff for sponsorship. Kelly states Tammy dropped off money in mailbox at fair office. Working with SRG since Happy Day not donating gift cards for local rodeo, they are going to donate stuff just not sure what or how that will work yet.

High school rodeo is working Wednesday Ladies Night.

Gene Rothe is working Thursday Men Night.

Contracts: Peggy received an email from Julie Hancock she needs to know what is going on with Shuttle bus Contract so they have time to get drivers contract. Question about contract wording that states drivers are county employees? Chris Seubert is doubtful this will be passed by the commissioners he also stated Chris Kemp is looking into Wheatland Express. Chris said last year's contract was great if they would use the same one.

Vendors: we have 4 new vendor applications that need approved from Lewis Clark Camp of Gideon's, BAR Born Again Resale, Paparazzi \$5 jewelry, Rebecca Knudson State Farm

Fair entry: training Thursday last week went well learned a lot. Both Gail and Judy do not suggest we get scanners just typing in name is quicker. We are going to need more Wi-Fi boosters. Password will be changed and will not be given out to anyone as it would cause issues with the function of fair entry.

Todd was in today and Wi-Fi in metal building strength is not good will need equipment inside Todd will donate his time but we will need to purchase the equipment \$500 Bennett, \$200 each for Flock and Boyd, \$200 beef barn once he starts putting everything in there could be some additional costs, allowing up to \$2000 would be safe but that is high end we will need this to make fair entry work. Arlene states we will need 6-7 people to sit and enter all of her stuff onto the system when they are checking in Peggy states she thought we were still filling out the tags and then we will enter into the system after. Gail and Judy will be on the grounds the week of fair and over the weekend to help with fair entry. Barb states once we get into the system it will be so much simpler.

Pig pens: DR states Doug has all brackets welded on pig pens they just need set up and needs to hang the plywood. We need to find someone to haul the old pig pens off of the grounds. Brit was going to haul them but not now so we will need to find a trailer and get them out of there. DR will talk to Doug tomorrow to see if he was planning on moving them.

Laptops/tablets: Peggy is still working on this

Supplies: need more letters, numbers, and symbols for the reader board, Cindy to make a list of what we have vs what we need and the size we need. Barb was driving by back of the swine barn and noticed we need a rain gutter by weigh in pen. Storm water straw tube/strainer by the sheep wash rack needs replaced Peggy will reach out to see where we purchased these before. Arlene needs adult entry tags she has plenty of the others she has these done at Printcraft. Arlene found a first-aid box at ticket booth. Arlene needs Band-Aids and burn cream for Bennett building and disinfectant, Steve wants to check to see if we can get some kits donated.

Gate workers: We have no one to work the gates Friday Asotin Safe and Sober will do the gates on Friday \$1300 and they were informed they will need at least 8 to 10 people to work, they said it would not be an issue. Friday hours are from 7am-8pm, Saturday hours are 7am-7pm, Sunday hours are from 7am-4pm

Points for premium: In the past we have paid between \$.06-\$.08 Shan doesn't think we should go below \$.08

Breakfast-Health Dept.: Arlene is going to see the Health Dept. tomorrow, Shan asks what the backup plan is, and no ideas were discussed. Cindy states anyone that runs the cook shack has to have a permit, Peggy states she has been telling Vendors.

Reappointment letters: The following members are due for reappointment Kelly, Byron, Jamie, and Peggy letters need to be turned in by June 1<sup>st</sup>.

Room for shed: We have room for 2 more sheds by playground they have to be no larger than 8x8 and they have to be painted before coming into the grounds, they need to be painted barn red fair board will not supply the paint

Open to public:

Charlotte states we need the buses or the fair will be over. She states there is a Valley Transit bus for sale

Kim wants to know if Coke is going to do the flyer of events again this year. Kim was wondering if the ambassador will be at Primeland this weekend. Kim would like the Moneysaver or Steeley Print to send her the pdf of the schedule of events so she can send it out in an email to all 4-H families.

Evan states there are lots of local churches that have buses and suggests we may want to look into them for bus transportation

City parking lot update: Peggy called the City of Asotin to find out if we can use the city lot for parking this year, Peggy talked to Vicki and she said yes we can use the lot for this year's fair if anything changes she will let us know. We will need it striped and also the main lot.

Ron Carnahan states in years past we have donated 10-3 day passes for the donation of the paint he will find out tomorrow how many they will need since we are adding the lot on Cleveland. Peggy asks what Ron would like for his time to do the painting, he states he would like parking pass for his time

Barb asks when will we have parking passes so she can mail to her livestock judges Shan asks how many and states she needs a list and a copy of the judges and their pay.

Vote:

Royalty contract county boundaries and chain of command

Shan motion to leave the boundaries the way that is stated in the proposed contract and add Lewis and Clearwater counties. Jamie seconded I opposed-Barb motion carries

Shan motioned that the chain of command should be chaperone, director, royalty committee, then the fair board. Kelly seconded motion carries

Shan motioned to spend up to \$1000 for Kelly to get programs and comp tickets Steve seconded motion carries

Shan motioned to approve vendors Lewis Clark Camp of Gideons, BAR Born Again Resale, Paparazzi \$5 jewelry, Rebecca Knudson State Farm approved Arlene seconded motion carries

Shan motioned to purchase Wi-Fi boosters and equipment Steve seconded motion carries

Shan motioned to supply gate and parking passes in back lot to Judy and Gail Barb seconded motion carries

Supplies: letters, number, symbols tabled

Rain gutters tabled

Straw tube table Peggy will reach out and get more info tabled

Shan mentioned we purchase 2 packs of adult entry tags from Printcraft Barb seconded motion carried

First aid kit tabled Steve suggests we stop at Norco and Oxarc for possible donation Arlene will check into this Steve will call Mullins family to take care of possible donation of kits

Kelly motioned to have the Asotin Safe and Sober group work the gates on Friday and pay them \$1300 Steve seconded motion carries

Arlene motioned to pay premium points at \$.08 Barb seconded motion carries

Steve motioned we give a parking pass to Ron for painting the parking lots Kelly seconded motion carries Passes for paint donations tabled

#### Old business:

Grants for more electrical pedestals- we do not have enough power only way to get more pedestals is to bring more power in. And we would have to cut through the asphalt Todd is going to give us a bid on this so we know how much this would be.

Evan is going to work with Avista on lighting in the parking lots, he heard they have been known to provide the lights or Avista charges a flat rate so the cost could be very minimal.

Peggy and Barb are working on getting stuff together for the grants. Items would be the wooden bleachers in the sale area, risk management in beef arena bleachers hand rails and child proof with backs, talked about movement of the sheep show arena to outside if beef numbers are up next year. Julie will help when she is back from spring break. Barb needs a phone number for Doug Renfro. DR will provide his number to Barb. Peggy will look for the PA system grant paperwork from last year and resubmit. Evan is meeting with Fisher System tomorrow, will see if they can provide that service if so will get a bid. Barb asks Evan to speak to Jim to see if he can come out on a work day and make sure the PA systems are all working.

Hood vent in Bennett -extinguisher was last serviced in 1999 needs done every year it will cost \$400 from Advance Fire. Shan motioned to have this service done Jamie seconded motion carried Parade has 30 entries so far

Tiger-will not be using our facilities Shan thinks he has secured other locations. When Shan contacted Tiger about checks not clearing the bank he hung up on her Shan will reach out to Kris Kemp for the correct actions to collect the monies that are owed by Tiger.

Jamie asked Barb if everything is on track to get the shaving, Barb said yes she spoke with Mitch and let him know we wanted the biggest truck we could get, and would like to get them 2 weeks before fair.

Star Kids Daycare and Preschool would like to come to the fair again this year, there asked if we would let the kids in for free again and the chaperones and adults pay half price, they would have 15 kids attending. Shan motioned we give them 15 free kids passes and allow the chaperones and adults pay half price Kelly seconded motion carried

#### New business:

We received a letter from the Attorney General office about challenging the way we handle our executive session Peggy sent this to Lisa to give to Ben. Ben called back and said we did everything right we did not vote in executive session and stated we do not need to answer Attorney General, the person who made the report can come to us if they want answers.

Fire dept. will not be able to burn the hills as it is too wet.

Steve states the sheep arena is full of water and we need to figure out where the leaking is coming from.

Work day Sunday April 8th at 9am potluck

Chris will have the sink hole filled in

Chris will have Matt mow the picnic area and upper lot. Barb asked that he doesn't mow the picnic area that she will have her group do this.

Next meeting April 11th Chris will not be here will try and get someone here or at least have someone unlock the doors.