

FAIRBOARD MEETING MINUTES

January 11, 2023

- 6:00 Peggy: Meeting called to order.
Nicole: Motion to excuse Barb from the meeting.
Steve: Second
Peggy: Motion Carries
- 6:01 Peggy: Peggy is asking for a discounted rate to use the Bennett building for a memorial.
Shan: I motion that we don't charge Peggy.
Jamie: second
Peggy: It is for Saturday the 28th of this month.
Chad: Motion Carries

HANDBOOK

- 6:02 Peggy: Steve Ellison will talk to us a bit about the handbook.
Steve: We need it soon. You mentioned getting it out by the 5th or 12th of March. That gives 3 weeks before deadlines. March 5th would give us 4 weeks before deadlines. Our designers need about two weeks to have the first draft done. Last year they put in about 100 hours on the book, 40 of that was overtime. They need all of the updates at once. They need to know what pictures need to go where; what ad goes on what page. Even if you don't have all of the info put in there that they are going to need a half page, ¼ page space saver. We also need a complete list of sponsors, we need to know who we can talk to and who we can't talk to. We need to know what logos go on what page. We need to know if a sponsor has been promised page 3, we need to know that. We need an outline and then we need all of the information.
Jamie: On sponsors right now, we can give you a spreadsheet of the sponsors that we have.
Steve Ellison: We had one's we had reached out to that were already sponsoring through the fair. We had St. Joe's reach out to us.
Shan: St. Joes reached out because they wanted to sponsor, but they are not a paid ad sponsor.
- 6:10 Steve Ellison: the longer we wait to work on the ads for the book, the longer it takes to start on it.
Shan: I'm not going to turn someone away that we didn't already have on our list.
Steve Ellison: That is fine, but if we start getting ads after we have started working on the book, that will bump the deadline.
Shan: What I'm getting is from you Steve Ellison is that at this point, we can't add anymore sponsors?
Steve Ellison: I'm not saying we can't add anymore, but it's going to require a designer to go back and add an ad to each page.
Jamie: When do we need to have all of these in.
Steve Ellison: The designer said by next Wednesday January 18th.
Jamie: That's not going to happen, we have given our sponsor until January 31st.
Steve Ellison: And I told them that. Ideally, we would need the info by the beginning of January, so we have two weeks to search for the sponsors.

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- 6:12 Peggy: Told the Extension office, Superintendents, we aren't going to have the handbook out early.
Jeanene: Are we working on a digital version for 4H
Peggy: yes, we will have a digital version for 4-H.
Steve Ellison: it's something you would want to get people use to, over a couple of years, having a digital version and no handbook printed.
- 6:14 Chad: I understand that format changes but is it something you can work with from previous years.
Steve: Yes, we aren't starting from the ground up this year. It should be easier this year now that we have the general flow.
Peggy: We have most of it, we just need to do a few changes.
Shan: We are starting to get our sponsors, but we have given them a deadline of January 31st.
Steve: Okay, if we at least have the sponsor list, we can start on the people that aren't on that list. We are probably looking at the March 12th date at the earliest.
- 6:16 Peggy: I am going to be gone for a week and a half. I am still getting changes, I got Arlene's changes today.
Steve Ellison: We get that you guys are volunteers and that you can't quit your jobs to dedicate two weeks to put in work for everything fair related.
Steve Ellison: We could also work on some digital advertising to start pushing people to the website through Facebook. Are you guys able to enroll online yet? If you are directing people to look online for the book, you might want them to enroll their entries.
- 6:18 Steve Ellison: We need time to contact our sponsors to pay for the fair book. Otherwise, the fair is going to have to chip in to pay for the book. We might be able to close some of the gaps on the timeline based on how quick we can get some of the changes.
- 6:20 Peggy: Is Cierra going to be doing the handbook again?
Steve Ellison: That is the plan. She was putting in all of those hours, working until midnight to get the book done.
- 6:21 Steve Ellison: What do you guys need back from me? Do you want me to come up with a timeline based on the February 3rd date?
Peggy: Just for the sponsors?
Steve Ellison: If we could get the changes in that would help.
Jamie: Do you guys have a set list of sponsors that you guys reach out to?
Steve Ellison: anyone in the handbook that wasn't your sponsor was generated by us.
- 6:23 Peggy: Is there a way to get their list, or their email so we can reach out to them.
Steve Ellison: What we have is a customer database, and there are 100s of accounts in there.
Jamie: I will give you Shan and my email address since Peggy will be gone next week.
- 6:25 Peggy: Can I reach out to Jeda for fair advertising?
Shan: Yes

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Jamie: they sent us some stuff on cost already.

Shan: I think they just quoted and gave an estimate on everything.

4H & FFA BOOSTERS

6:29 Charlotte: I won't make any changes. I'm still not sure that the 4-H /FFA boosters will be up there at fair time to run Bud's cook shack, there are only three of us.

Jamie: Can you let us know soon, we have another vendor that could go up there.

Charlotte: Don't let it go yet, we will find out soon.

SUPERINTENDENTS

6:31 Nicole: Horse we have a judge Brien Niece, Brad will be doing our gaming judging as normal. We are working on getting a round robin judge. May 13th and 14th is the horse show. We have over 30 kids this year, which is the most that we have had in six or seven years.

6:33 EJ: Before I talk about pigs I want to confirm with you guys that I have the fairgrounds for the clinic on the 1st and 2nd of April.

Shan: Yes.

Peggy: Did you contact Janice

EJ: I talked to her, but she said she didn't know anything.

6:35 EJ: My next question is, I have some kids that are coming in from the middle of the state and the other side of the state. Their parents are wanting to know if they can rent camper spots.

Jamie: How many days?

Shan: Our regular date is \$15 per day.

EJ: Now the pig weigh in concerns. We have a lot of parents and leaders that are concerned about weigh in that is coming up in two weeks. We have 30+ pigs that are on antibiotics and 4 that have died already. We have reached out to the sales committee. We have talked to Warren before the sales committee meeting. What can we do to stop this weigh in.

6:37 EJ: Lewiston Vet is saying that this is not a good idea. Dave Rustabakke has reached out to Missy and they both agree that this is NOT a good idea to have this weigh in. Chance will speak on being in contact with the state vet. This is an upper respiratory infection, and it is contagious.

Nicole: This is more than just a weigh in and tagging. The sales committee would have to change their clothes, sanitize the areas. Missy reached out to Warren and advised against it prior to the sales committee meeting.

6:39 Chance: It is not a good idea. Before EJ reached out to me, I was in the process of putting info together. I have been working on this for three weeks before anyone called to talk to me. Walla Walla has not done a pre-weigh in in 10+ years. They use a form; the leaders tag the pigs and it's over with. I'm not sure what the sales committee has on continuing to do the weigh in. It doesn't affect the rate of gain.

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Jamie: Warren said that it's a way to see if a kid is taking care of their animals.

6:41 Chance: If they are worried about the well-being of a pig, they wouldn't have a weigh in. Everyone I have talked to said in the end do not commingle pigs from all over the area and expect an outcome without all of the pigs getting sick.

Nicole: We learned this in COVID, if we are going to have a superspreader event then we need to take the precautions. I like the idea of doing a form, a tagging and sending pictures, because unfortunately there are people that may not be truthful about tagging their pigs.

6:43 Chance: I think it is best for whoever the pig leader is, to disinfect between each visit. I am sure the sales committee is going to be involved.

Nicole: The sales committee is not interested in doing that.

6:45 EJ: the numbers at this weigh in are a concern, that can be brought up later. You push your pig weight to 150 and then start making holds.

Chance: I would like to know what our plan is. I am not going to take my kids pigs to a weigh in and bring them back to where my sows are housed.

6:47 Nicole: I know that this is something we need to look at. I think we can help dictate where we go from here. We have to have a solution to this issue. Weigh in is only a couple of weeks away. Horses get it, lambs get it, it's not just pigs. My suggestion would be we have 4H leader's tag.

EJ: We can reach out to Walla Walla and ask if we can get their form from them.

6:48 Chad: If I was the sales committee, I wouldn't want to be held responsible.

Jamie: they said they can't prove that the pig got sick from that.

Peggy: Is there a way to get leaders to send me an email of how they feel about it.

EJ: I called every leader last night and have a list of how many pigs are sick, how many passed away, and every leader is against it.

Shan: We have vets reaching out to us saying this is a bad idea.

Nicole: Missy was shocked after her conversation with Warren. She could not believe it.

6:52 Chad: Does the extension office have any guidance or input.

Janine: Mark talked to them and told them he was against it due to a biohazard issue.

Chance: there will be well over 200 pigs going over that scale.

6:53 Jamie: Chris can we get your opinion.

Chris Seubert: I am going to stay out of this one.

Chris Seubert: EJ called me today and I told him I was going to look into it.

Jamie: What if the Fairboard decides to lock the gates so nobody can get in.

Nicole: We hold the contact with the sales committee. It does not say we have to provide them with a scale or anything like that.

Chance: There is nothing in the sales committee contract that says you can't change the weigh in for pigs.

Chad: I would argue to change weigh in from a biosecurity incident.

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- 6:55 Peggy: the only thing in the contract says that dates for first weigh in will be determined by the sales committee.
Jeanene: I think if you gave them a proposal, they may be willing to work with you guys
EJ: I think all of the leaders could unite.
Chad: We can lock the gates. I hate to bring it down to every single parent. I think you need to say we aren't going to show up.
- 6:57 Nicole: I think we should propose we do not support the weigh in.
Peggy: The Fairboard vote that we are not going to have a weigh in.
Jamie: Can we say the Fairboard voted, and this is how it's going to be.
Jeanene: we can have every kid supplied a tag.
- 6:59 Nicole: once that email came out, I had a large number of emails, calls and texts.
Chance: If I would have known when their meeting was, I would have went.
EJ: I ran into Warren last night at the basketball game. I gave him the numbers I gave you guys.
Nicole: I don't think there is 100% truth going on. We need to do something.
Chad: We can't have kids losing animals over this.
- 7:01 EJ: Pigs are susceptible to illness.
Peggy: We need to make a motion to not have pig weigh in, but someone else will need to contact Warren, since I will be gone for two weeks.
Nicole: I will, and I will add Jeanene and Mark and the Fairboard.
Peggy: We need to vote on what we want to do.
Nicole: I motion that we have the leaders for each 4-Hand FFA group tag the pigs, take a picture of said pig, 4-H office will provide a number and forms for each youth exhibitor. All information will be submitted to the 4-H office and sales committee. With a biosecurity plan in place. The extension office will send out an email to the leaders with the plan. With the scales closed and the gates locked
Chad: Second
Peggy: the motion carries
- 7:04 EJ: I think the contract needs to be re-evaluated and the weigh in needs to be stopped from here on out.
- 7:04 Jamie: Arlene I will get the forms to you for camper spots.

EXTENSION OFFICE

- 7:05 Peggy: I am going to email Jeanene and Janice the handbook to look for changes.
Arlene: if you need any help going through the book I can help.
- 7:07 Jeanene: who is doing the contracts for the Judges?
Arlene: Barb and I work on them together.
- Jeanene: Mark has the judges; I will send them over. Mark is still working on the round robin judges.

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Jamie: I am doing hotels this year; can you have Mark email me the names of the judges and what nights they will need.

Jeanene: Someone had the idea of a camper decorating contest.

Jamie: those are sponsor campers, and I doubt they would decorate their campers.

7:09 Jeanene: the handbook, I know Steve Ellison was saying don't do it all online, but I think the 4-H can do it all online.

Peggy: I know they had the dog show at fair time. Did they have the rest later?

Jeanene: Last year they only had one part of it. They canceled the agility show in June.

APPROVE MINUTES FROM DECEMBER

7:10 Peggy: does anyone have any changes or additions to the minutes from December.

Peggy: minutes stand approved as read.

TREASURERS REPORT

7:11 Shan: starting out this year we were able to carry over a little over \$47K over.

We need to vote on reimbursing Peggy for royalty items.

Peggy: Saddle blanket, boot splints, two pairs of bell boots, necklace, head stall, belt, etc. Buckle and crown were donated.

7:13 Jamie: Do we have chaps yet.

Peggy: No.

Emily: I reached out to him yesterday. He did get the other color in, but we have yet to see any of that.

Jamie: I motion that we reimburse Peggy for royalty items.

Nicole: second

Peggy: motion carries

ROYALTY

7:14 Peggy: I would like to introduce our new royalty chaperone, Amber Hartley

Kenzie: In February we are going to go to Miss Gem State coronation.

I will be doing the sponsorship video with Jamie & Shan. I will be going to the Lewiston Roundups Horseman's ball and going to all of the other rodeos.

Peggy: We got second place at the Asotin parade, and if someone has a chance, please pick up the money from Wes Vaughn.

Steve Mullins: I will be by there tomorrow to pick up.

7:16 Chad: Since there is a Rotary event March 21st from 12pm-1pm. We would like Kenzie to be representing the fair and rodeo. I will be there as well.

Kenzie: I can do it.

Peggy: Kenzie I need for the handbook your photo and a write up.

Amber: We are supposed to be doing a photo shoot with Jessi Frost.

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7:19 Shan: When do you think we will get the real crown, I can try to push it out.
We want to do the headshot, and the pictures in the spring.

7:23 Amber: she is double booked on March 18th with the dog show and horseman's ball.

RODEO:

7:23 Shan: Jamie and I have been working on sponsorships. As of right now we have \$20,100 in committed sponsorship, and \$13k in trade sponsorships. Our return sponsors have until the 31st to get back with us. We have reached out to numerous businesses for new sponsorship. Brava's committed to do the beer garden.
Would there be a horse group that would want to volunteer to decorate the horse barn for the fair?

Nicole: So, you will get the stuff to decorate, and we will just have to decorate?

Shan: yes

Nicole: my group will do that.

7:27 Shan: We have some new signs that we need made. The rodeo board would like the okay to purchase these items as needed as long as we stay within our budget.
Courtney: I motion that the rodeo committee can purchase the supplies that they need while staying within budget.
Arlene: second
Peggy: motion carries

7:29 Shan: I am working with Payton with P9, they will handle all of the call-ins.
We are still trying to find sheep and goats. We are going to go with the 50-75 mutton busters on Saturday and bring the top 10 back on Sunday.
EJ: How many sheep do you need for that
Shan: 15
EJ: I might have a contact.

Shan: there are a lot of repairs needed, as well as panels, and gates. We are going to meet with Adam from Lucky Acres. He said he would do a trade with us.

7:32 Jamie: I reached out to Adam's Tractor for side by sides and a tractor. He can't guarantee it, but he will look.
Steve Mullins: I will reach out to Mitch to see about a tractor & water truck.

CARNIVAL AND CITY OF ASOTIN

7:34 Peggy: Crystal with Rainier amusements reached out to us. She wanted to know where their campers would go. I told her we really wanted to have the carnival back.
Are we willing to sacrifice the parking in the Annex to have the carnival back?

7:35 Shan: Here is what we also learned today. We are not going to get that extra lot we got last year for the flag girls.
Jamie: Neace's missed the comradery with the people they let park there.

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Shan: we are not going to have as many flag girls, because we aren't going to run so many flags.

7:36 Peggy: Carnival-I'm not saying this is a deal breaker.

Shan: how many campers do they have?

Chris Seubert: they fill it up.

Steve: if the carnival comes in, we will have to have the annex parking for them.

Jamie: why don't we rent the city park and put them all there.

7:38 EJ: depending on how many campers, there could be a fire hazard.

7:40 Peggy: Courtney and I and Jamie have reached out to many carnival companies with no luck.

7:40 Peggy: City of Asotin, I went to their meeting on Monday and asked to use City property for the carnival and parade.

Jamie: Do we want to get a hold of the city now to rent park for campers, even if it's for visiting royalty.

Peggy: Get a hold of Tina Davison to see about renting.

7:41 Chad: do we need to authorize a certain amount of money so we can lock it down.

Shan: if we can guarantee us a certain number of spaces to park there I would pay them as much as the Neace's property.

Chad: I motion we offer up to \$800 to hold the city park for campers if needed.

Peggy: Jamie will work on the specifics.

TROPHIES, INVOICES, RIBBONS

7:43 Peggy: I talked to Barb today. She has been working with Arlene on the trophies. She would like the updated list to get a hold of Ike.

Jamie: I already got a hold of Ike. Prices have risen. Large trophy up to \$25, small \$23, belt buckles from \$60.

Arlene: So, we have to pick our colors.

Jamie: We won't have time to re-purpose the trophies this year.

Arlene: so, we need to pick out colors for the new trophies.

Jamie: Yes.

7:45 Jamie: Trophies, I will not have anything to you guys until the beginning of February. I will work on the sponsors that did not pay last year.

Chad: I motion to approve \$25 for large trophies, \$23 for small trophies, and \$60.00 for belt buckles.

Arlene: Second

Peggy: motion carries

7:49 Arlene: For ribbons, I can get an estimate and cost. It doesn't take long.

Chad: can we authorize up to \$500.

Chad: I make a motion to approve \$1000 for ribbons and trophies

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Shan: Second

Peggy: Motion carries.

HAND BOOK, PRINTING, ADS & UPDATES NEEDED

7:53 Peggy: Printcraft cannot do our handbook. They don't have the capacity.
I need updates for the handbook ASAP.

7:55 Peggy: I reached out to security, cleaning and porta potties, and buses. I am trying to get those people lined up so we can have them here for a meeting.

Jamie: Dave Finister, he is working on it to make sure he will have enough people. I just reached out again to see if he has enough people.

Peggy: Kings Thrones Porta Potty estimate \$2,260.

Shan: I motion we go with Kings Thrones.

Chad; second

Peggy: Motion carries

7:57 Chad: Does kings thrones want to do a sponsorship?

CONTRACTS

8:00 Peggy: We are working on parking and safe and sober.

FAIR ENTRY UPDATES

8:00 Peggy: Fair Entry, I am working on getting updated.

CHRIS SEUBERT

8:01 Chris: Computers, you got new ones up there. Chris is working on the printer.

Jamie: said the copy machine is way too old.

Chris: they are working on that.

Working on Facebook so we can do the social media.

8:02 Chris: For the Nez Perce Tribe, to use their land, we are willing to smooth it out and spray it every year. They might move the jersey barriers.

Jamie: when I talked to him at the end of the year. He said he would reach back out. He mentioned he wanted paid for it.

Chris: how many members are on the fairboard and do you need more.

Peggy: we have 9, and we can have 11.

8:04 Chris: I think you can approve budgets and approve up to amounts, that you don't have to approve it every time.

Shan: I think the whole thing about having everything approved is because people were spending without permission.

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HOTELS

- 8:04 Jamie: I will work on hotels once I have a list of people who need them.
Jamie: can I just get an approval so I can book it wherever is cheapest.
Shan: I motion that Jamie is allowed to book hotels.

ENTERTAINMENT

- 8:08 Peggy: We are working on entertainment so I can get it in the handbook. We reached out to DJ Peach for karaoke on Saturday night for \$100 an hour. Jerry Harris is \$3700 for the weekend plus hotel. Smiles the Clown-Balloon guy is \$125 per hour with a 20% discount. We reached out to Paul Isaak the juggler & Comedian, I have not heard back.
Jamie: Swifty swine pig races, they are available, but I have not heard back yet.
Peggy: If we have them, we will have to move the stage.
Peggy: we talked about a movie night.
Courtney: I talked to a person that helps with pioneer park and they don't charge a fee so they are no help with that.
- 8:11 Peggy: Coletrain Reloaded will be on Friday night on the upper level.
Shan: they will be playing before and after the rodeo.
- 8:12 Jamie: I heard from Brad's world of reptiles. \$10,000.
Peggy: Paul Isaak is \$3500 for the three days.
Peggy: We would like to have the Smiles the Clown-Balloon guy and DJ Peach
- 8:19 Chad: I motion that we have Jerry Harris, Paul Isaak, Smiles the clown.
Jamie: second
Peggy: motion carries
- 8:22 Shan: Tumbleweed Crossing, Can provide longhorns to come in, photo ops and a mechanical bull to come into the beer garden.

VENDORS

- 8:22 Jamie: I have sent out contracts.
Food vendors: Cattlemen/women, ML Express, Inland Empire, Twin City twirlers, Caysal pies, teriyaki hut, Kona ice, brat spot, happy cheese, mind your biscuits, little manz, river city, taco truck, Wilson banner ranch, sushi man, bibbity booth, spud shack, rapid fire pizza, bangers and shrimp
- Nonfood: steady rain customs, Asotin County Liberty State team.
- Steve: I reached out to Love Shack, they really want to do the Friday night BBQ. I will talk to him tomorrow. But set him up as a vendor for the rest of the week.
Jamie: that's why we need to know if the boosters are going to take it.
Steve: He will use the pit to BBQ.

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CODE OF CONDUCT

8:26 Peggy: I did not get any changes from anyone.
Chad: It looks fine

PA SYSTEM

8:27 Chad: No update
Jamie: I have offered it to two new sponsors for a multiyear contract but haven't heard Back.
Shan: I know it's a lot of money, we have the money to pay for it. It needs to be done.
Chad: we have to make the call to get it done.
Jamie: Can we wait until the end of January to give the two new sponsors the opportunity to get it done.

8:28 Chad: we are going to pay for it, regardless of if we get sponsors or not. Let's authorize it and get it going. If we get sponsorships great, if not then at least it's done.
Chad: I motion to pay based on the quote we have.
Shan: second
Peggy: motion carries

WEB PAGE

8:31 Peggy: Web Page, I have put updates on there. Can you please go look and see if anything needs fixed or added. Send pictures.
EJ: contact the extension office
Peggy: I will reach out to Jeanene.

SUPPLIES NEEDED

8:33 Peggy: We need the locking door handle and keys made for Shan's door to her office.
Charlotte: before you adjourn, I have questions about the gate fee.
Are you still going to do the discounted vendor worker at the gate.
Jamie: \$10 a day or \$20 for the weekend.
Peggy: they need to come to the fair office and get them in advance.

OLD BUSINESS

8:35 Peggy: Grand Marshalls
Arlene: Perry answered the phone. I told them they have been selected as grand marshals and was so excited. Yes, they will be our grand marshals for 2023. They are working on getting their article written and a picture.
Shan: you are going to do jackets and all of that?
Arlene: yes

8:36 Peggy: livestock judges
Beef: Blake Foraker \$200 per day plus meals and mileage

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Sheep/Goat: Alyx Hanson \$200 per day plus meals and mileage

Hogs: Lisa Baser \$200 per day plus meals and mileage

Round robin: \$50 plus meals and mileage

Horse Judge: \$200 for one day, no hotel or mileage

Horse Judge for Brad: \$50 for the day

Chad; Motion to approve judges

Jamie: second

Peggy: motion carries

8:38 Jamie: Update on grants

Peggy: I have gotten the contracts back from Ben that were approved. I have to send all the info out tomorrow.

NEW BUSINESS

8: 42 Peggy: Breakfast buttons

Arlene: I'm having a hard time with the colors this year. I will go over and give them some ideas.

8:43 Peggy: State fair report has to be in by February 15th.

8:44 Peggy: at Blue Ribbon Linen we are having the prisoners come out and work from the Orofino Corrections . There is a big training you have to go through and agree to all of the rules.

8:46 Peggy: I will be out of the country on a cruise from January 14th-26th.

8:47 Jamie: We are going to do a roping for the kids rodeo. We need the heads.

8:48 Peggy: I listed the work days.

8:51 Peggy: meeting ADJOURNED.