

FAIRBOARD MEETING

1/12/22

- 6:00 Peggy calls meeting to order
One add on to the agenda - approve minutes from November and December
- 6:00 Boosters - no updates yet
Cattlemen - They do not want to do the BBQ
They would like the premium they pay the fairboard to be from net profit, not gross profit.
- 6:03 Jamie - how many plates of BBQ do you think you sold?
Charlotte - a couple hundred people
- 6:05 Superintendents
Arlene - no updates
- 6:06 Nicole - Did sales committee approve floater pigs
Mark - no they did not, they tabled the matter and agreed to look at it possibly next year.
- 6:06 Extension Office
Jamie - has hog weigh in correspondence went out
Mark - Yes, Saturday 22nd 8-11am. 135lbs is the max
- 6:08 Mark - 36 kids weighed in steers
160 swine kids
33 lamb kids
2 goat kids
Livestock numbers are pretty similar to the last few years
- 6:09 Nicole – Will be the 4-H leader council liaison
- 6:12 Peggy
We have a nonprofit that would like to rent the hall, the Antique Power Club. They sent in their 501C3.
They are wanting the nonprofit rental rate.
- 6:13 Jamie motions that the APC gets the nonprofit rate
Barb Seconds it
Motion carries
- 6:15 Chad - How do we handle it when there's a request for nonprofit rate and they need a fairboard vote
Should we put an approval process in place so they don't have to wait.
Shan - in the new contract it states that they have to come before the board before the event. If it reverts to short notice, then Peggy will handle it.
- 6:16 Arlene - that sounds great and give Peggy the authority to decide for short notice.
- 6:16 Peggy - approve the minutes
Peggy - has corrections to the minutes.
Does anyone else have additions to the minutes?
Minutes stand approved as corrected for November.

Does anyone have any additions or corrections to the minutes for December?
Minutes stand approved as corrected.

6:17 Treasurer's Report and Budget

Shan: As of the end of 2021. We had a carryover of \$9,628

Vouchers: City of Asotin \$631.89
Peggy-Fair Website \$109.90
Kelly Connect Copy Machine \$49.99
Janice Reed for doormats \$48.66
Schurmans for cleaning supplies \$49.99
TDS phone service \$71.87

Jamie: Motion to approve vouchers, going forward Janice has to have spending approved before purchasing.

Chad: is it reasonable for them to be allowed to make purchases up to \$100 for supplies

Arlene: We probably don't need \$100 a month.

Arlene: we need hand towels and toilet paper now.

Barb: do you think we should say Janice can purchase supplies up to \$50 without approval.

Arlene: No, I say leave it alone right now. We don't need to many supplies.

Barb: second the motion

Peggy: Motion carries

6:24 Shan: We still need doormats for the Bennett Building.

Chad: Motion to approve purchase of 2 doormats, Janice will purchase and be reimbursed.

Arlene: second motion

Peggy: motion carries

6:26 Shan: Cleaning. We need to figure out what Janice does if the building has to be cleaned after a rental

Allied Janitorial Supply will be the contact.

Shan: shoveling snow. we don't have anyone to shovel snow and that we don't have a plow.

6:28 Arlene: We had a wedding reception up there and the people that rented it plowed the area with their own equipment. The city plowed a big berm right across the front gate. Janice had to shovel the snow herself so the renters could get up there.

6:29 Chad: we need to make sure the parking lot gets plowed out.

Shan: Jan 22, Feb 11 and 12 the halls are rented

Peggy: the 22nd is weigh in.

Nicole: weigh in is in the morning

6:31 Chad: whoever knows about the rental needs to let us know so we can run a tractor to remove the snow. We need to purchase some ice melt.

6:32 Chad: motion to reimburse Peggy for four bags of the ice melt

Jamie: second

Peggy: motion carries

6:36 Shan: motion that we are able to purchase toilet paper and paper towels, and garbage bags on an as needed basis without prior approval from the board

Jamie: seconds motion

Peggy: Motion carries

6:38 RODEO

Shan: P9 Rodeo Co contacted her, Peyton Pence

He came to her with a proposal

he would sponsor us 50/50 on the rodeo

he would normally charge a separate gate fee. He has the announcer, sound system, & sound man.

4 events would take place, rough stock events

he brings in 25-35 contestants to each event

he also brings in the judges. We are both going to advertise, he takes care of the secretary, the payouts and everything.

We would pay the added money, portion of announcer, and portion of judges, and sound man.

The total for us would be \$11,500 for one day. Which is about \$27k less than when we hold a two-day rodeo.

Barb: what about insurance

Shan: We would have the insurance anyway for the monster truck and kids rodeo

Shan: We would also have to have the EMT. They would also require 3 hotel rooms for Thursday and Friday night. For Sponsorship committee we have Shan, Courtney, and Jamie. We have letters ready to go out. We changed up the sponsorships, raised the prices.

6:44 Charlotte: When will rodeo take place

Shan: Friday night 6:30pm

Nicole: How much do sponsors cover for the rodeo

Shan: In the past there was a lot of trade. This year only 1 sponsor will do a trade.

If we were to get a yes, we would bring in over \$40k

6:45 Jamie: motion to accept P9 rodeo Company

Peggy: second

Peggy: motion carries

6:46 Chris Seubert: We will need a well written contract that will go through Ben.

Shan: yes, and it will be handled just like Pro West

6:47 Shan: we need a PA system on the rodeo grounds. I did not know we didn't have one and that Al brought his own.

Nicole: We use a microphone for the horseshow

Chris: The Lodging tax grant was approved for \$11,500, we could be use that to pay for the PA system..

Chad: That is marked for PA system specifically for upper and lower levels

Shan: does someone want to take on getting bids for the PA system. Nicole willl.

6:50 Shan: When we were talking about sponsorships. They will be a fair and rodeo sponsorship.

6:51 Shan: I did find someone who wants to be the flag director. She has experience. Crystal Hudson, she helps at the Lewiston Roundup

Nicole: She knows what she's doing.

Shan: I am still needing someone to help empty garbage on the upper level and clean stands after performance.

Peggy: How many people are you looking for

Chad: Include it in the Allied bid as part of their contract

- Barb: I would like to help the kids too
Shan: We need help taking down signs and install and taking down kickboard signs.
all new signs need to be hung by 4/1/22
Jamie: Don't assign sign hanging to groups, table this for now.
- 6:56 Peggy: Need a chairperson to do the holding pens
Chad: we need to add that type of stuff to the work list
Peggy volunteered to chair Kids rodeo & Cindy will help.
- 6:58 Shan: We will have Dancing in the dirt after the rodeo on Friday.
Chad: This year it's already too late. Clearwater River Casino is super enthusiastic about being involved for 2023.
Shan: rodeo would be over around 9/9:30, dancing go to 10-12:30
- 7:04 Shan: Would still like to have royalty luncheon because we still have the princess for a day. Send out invitations to surrounding royalties. Would like to have it after the parade we're hosting other courts and appreciation for past royalty
Courtney: will do the luncheon
- 7:07 Shan: Past royalty will be on the parade float
- 7:08 Peggy: Royalty luncheon budget is \$2,000
- 7:09 Barb: Are we going to have to drop our age limit lower for royalty tryouts?
Peggy: We dropped it to 14 and had some issues. Would like to keep it at age 16.
- 7:11 Peggy: We need to set the fees for the kid's rodeo.
- 7:12 Peggy: Parking proposal
Jamie: did you get the newest proposal
Peggy: reads over the contract
Jamie: motions to accept proposal
Chad; second
Peggy: motion carries
- 7:17 Shan: for our sponsors, I don't have to get a new sponsor to get the sign made, correct?
Peggy: correct
- 7:18 Peggy: advertising
I reached out to Jeda and Advantage
KLEW and KOZE, KZBG: billboards and television and radio \$6k
Jeda came back with 23k, without meeting and knowing exactly what we needed
Jamie: table that until we can meet with Jeda
- 7:19 Community board signs: approved for corrugated cardboard for the backing
- 7:20 Peggy: entertainment
we have reached out to different people to get entertainment
Leapin Louie \$1k per day.
Jamie: we need to find out how much space he needs
Peggy: reached out to other entertainers, have not heard back
Shan: reached out to smiles the clown
- 7:23 Shan: we are looking at having a sponsor for entertainment

- Jamie: Wild West Show, upper level. Three shows per day, 15-20 minute shows western set. Will need two double beds-hotel rooms. Cost \$12,500
Shan: We would need at least 80% sponsorship
- 7:25 Steve: We need to know how much area they need
Chad: Maybe put by upper level by horse barn
- 7:30 Chad: motion to approve up to additional \$3k for funding for Tumbleweed Crossing with required show is at least 80% sponsored
Barb: Do we have the extra funds to spend. Yes
Jamie: seconds motion
Peggy: motion carries
- 7:31 Peggy: Vendors
Courtney: sent spreadsheet with vendor info to Jamie
Jamie: will need approval for envelopes and stamps.
Shan: motion for up to \$150 for postage and envelopes
Arlene: seconds motion
Peggy: motion carries
- 7:32 Peggy: Fair colors choices to choose from:
COLORS: chocolate brown, sage green, gold and cream
COLORS: burnt orange, and white, & Gerber daisy
COLORS: red, white and blue, red tulips, and white daisies
Chad: motion for red, white and blue, red tulips & white daisies.
Shan: seconds
Peggy: motion carries
- 7:35 Jamie: entertainment: 46' wide, 40' deep, level, 210v outlets, dedicated 30 amp breaker, outlets dedicated to Tumbleweed Crossing
Steve: that shouldn't be a problem
Jamie: electrical service must be within 50' of the set up
- 7:40 Peggy: Carnival We will be getting updated contract

Royalty Committee- nothing

JOB DUTIES-reminder
- 7:41 Peggy: Handbook
I am having to go in and redo a lot of it.
- 7:43 Peggy: Need to get Fairboard shirts and photos for handbook.
Shan: platinum sponsor will do shirts, 3 shirts
Peggy: nametag: only one for Courtney - magnetic
- 7:46 Contractual services
Shan: message from the band, \$600 for dancing in the dirt
Jamie: motions to have the band for dancing in the dirt
Chad: second
Peggy: motion carries
- 7:48 Need Allied Supply & Janitorial

Band/or school group can do the clean up

- 7:53 Jamie: say it has to be high school older kids.
Arlene: they will have to be on the grounds all day, taking shifts
Shan: someone has to be the main contact
- 7:55 Peggy: haven't heard about shuttle buses
Shan: no because of school regulations and covid
Peggy: \$4k cost for shuttles in the past year.
- 7:55 Peggy: reached out to security, need to get a bid
Shan: Do you do EMT.
Peggy: We normally reach out to Noel Hardin
- 7:56 Sales Committee:
Peggy: Ben wanted us to take out: ask them to pay half and put in: pay half of the fair entry fee.
- 7:57 We got the grant money
Jamie: Did you find out final answer if we have to take the lowest bid
Peggy: Yes, as part of the county.
Chris: What did we get for grant
Nicole: electrical and air circulation
- 7:59 Peggy: Peggy will Chair but needs committee for trick r' trunk. Trick r' trunk is in October
Chad: I will be on the committee
- 8:02 Peggy: Old Business
Steve: Water leak
Chris: What water leak
Steve: Up on top next to horse wash rack
Chris: I'm not sure, I will check on it
- 8:05 New Business
Peggy: do you want to pick a date for camper spots
Shan: Sunday, March 20 at 8am

Nicole: Can we put signs up that say no dogs and put it in the handbook also.
- 8:11 Chad: motion to make no dogs allowed signs
Steve: second
Peggy: motion carries
- 8:14 Jamie: Courtney has volunteered to help with the web page.
Peggy: I just need to get with Courtney and give her the passwords
- 8:15 Arlene: Can we get an updated list for the fairboard appointments.
Peggy: yes
- 8:18 Peggy: Jan 22nd, swine weigh in
Jan 29th, work at fairgrounds If anyone wants to come out and help

8:19 Meeting adjourned