

12/07/2022 Fairboard Meeting Minutes

Called to order at 6:00pm

Chad made a motion to excuse absent fairboard members: Barb and Courtney, Nicole 2nd. Passed

Hall rental: Janice had an email from Tami Osborn asking to hold a celebration of life for her brother at the Bennett Building. Tami's brother was born on New Year's and therefore they would like to pay the \$600 rental fee for hours 2pm 12/21-2pm 1/1/2023. Arlene made a motion we accept the hours and Steve 2nd. Additional discussion included that either Nicole or Steve would pick up the key on 1/1/23 at 2pm. Janice will instruct renters to leave the key on the bar counter. Motion passed.

Asotin Safe & Sober Class of 2024- asked to provide the parking for the 2023 fair. Hours presented and parking lot numbers were added and corrected. Dawn Boyea will adjust to the needed number of hours, and lots attended and send an updated proposal to Jamie. Parking again will be \$5 per car.

Boosters/Cattlemen: Charlotte reported she wasn't sure if the boosters will be available for the fair. Charlotte reported that the Cattlemen will be there for sure. Charlotte asked if there will be a vendor discounted ticket again. Shan replied any pre-purchased tickets will be at a discounted rate and will receive a wristband or lanyard.

Superintendents: EJ was not able to make it to the meeting, but Nicole reported he would like to use the fairgrounds April 1st and 2nd. April 1st would be an all-animal clinic, similar to what Cami Browne hosted. And April 2nd would be a showmanship/jackpot for sheep kids. Jamie made a motion to approve, Chad 2nd. Passed. Extension office noted that on March 11th is the goat and sheep field day at the fairgrounds.

Extension office: Jeanene asked if the fair handbook 4-H portion could be moved online for easier access. Janice would upload the lists to the extension website along with an electronic copy of the schedule of events. Jeanene also asked if fair entry could be opened earlier, possibly as early as March 2023? Jeanette reported that last year they received a lot of questions regarding descriptions of classes and what and how to enter classes. Janice reported she did receive reimbursement from the sales committee for their half of the fair entry dues for last year. Janice said she is happy to post the instruction sheet or "how to" form to the extension office website as well. Jeanene also asked if the superintendents could have access so they can help view the entries and contact the extension office with any issues. Nicole asked if there was a way that the 4-H online information could feed over to Fair entry so that the ages are placed in the correct divisions. Nicole said there was a lot of issues last year with kids being placed in the wrong age divisions and showing. Peggy said she will look into it. Jeanene asked if superintendents and leaders could do a training on fair entry, example, how to pull lists and view.

The extension office is still looking for a superintendent for performing arts. Jeanene said there was someone they had in mind, but the person needed more information on what the expectation was on the position. Jeanene said she will send an example of something she has from another fair. She also asked if there could be call back ribbons to showcase the kids that got a call back. Peggy said that we can look into that.

Royalty- Kenzie reported that she had received her crown but had to send it back and reorder it as there were pieces missing. She said she has her hats, tough enough to wear pink chaps, and buckle. She said she recently was in the Clarkston Christmas Parade and the float looked amazing. Bentley, princess for a day, really enjoyed the parade as well. Kenzie reported that her main chaps are waiting on all colors to come in. She said that right now the only color that has come in is a green color and they are waiting on other colors and that once all colors are in it will only take a couple of days to put them together. Kenzie will be in the Asotin parade this Saturday. Kenzie also reported that she sent her pink silk shirt to Crystal Moore to see what she can do with it.

Minutes of November meeting were approved as corrected.

Treasurer's report: December we have paid, City of Asotin \$632.29, Kelly Connect \$58.38, renewed our PO Box \$312.00, URM for parade candy \$120.55. Recent fundraiser brought in \$27,917, expenses paid \$15,182.61, profit \$12,734.39 compared to a profit in 2021 of \$5869.13.

Arlene requested an account status of all accounts be brought to each fairboard meeting so all board members can see the status of accounts income and expenses. Shan said she can bring them to the meetings; however, they will be a month behind.

Peggy will be renewing the emails for our webpage for \$19.95, renew the webpage domain for \$89.95 and will be asking for reimbursement. Jamie made a motion to reimburse Peggy, 2nd by Arlene. Passed.

Grant update: Peggy asked for Jason Clovis' contact so she can discuss with him how Hells Canyon Electric won the electric bid and when they can start work. Steve said he will send her Jason's contact info.

Arena rental proposal: Nicole updated the form with the changes previously discussed at the last meeting. The arena will become a private arena starting January 2023. Janice asked if that was something she would need to manage. Nicole said no she will manage it but will coordinate with Janice any arena rental. Janice reiterated that she would need to know in case the Bennett Building is rented so she can let prospective renters know there is something going on in the arena. Nicole will work on some signage for the arena. Steve is working on getting a gate for the arena parking lot. Jamie asked if we would be locking the arena gates. Nicole said no.

Asotin Christmas Parade is this Saturday. Line up is at 4:30pm and Peggy said she needs help handing out candy. Arlene said she can help. Chad is a tentative yes.

Rodeo- Multi- year contracts are on the table. Shan asked that the board approve members going out to get multi year contracts pending Ben's approval. Chad moved to approve, Jamie 2nd. Passed.

P9 will provide rough stock again this year. The change will be that we will not utilize their stock for the kid's rodeo. The proposed contract from P9 asked that we supply 4 days of alfalfa hay. Steve said he has someone to contact. BID price is \$29,700 where P9 pretty much provides everything needed from stock to pickup men. We have added \$1500 added money and \$500 added money for Saturday. There will be youth bull riding Saturday and 50-75 mutton busters prior to youth bulls. The top 10 mutton busters will come back for championship round. Sunday will be the same family rodeo events plus we hope to add dummy roping. Jamie made a motion to accept the bid for \$29,700, Chad 2nd. Passed.

Jamie is working with Bravas for this year's beer garden. The entertainment will be Marcos and Coltrain Reloaded. The plan is to have the flatbed in the beer garden. Peggy asked, so no kids then? Jamie said they can come but will have to dance outside the beer garden. Steve said what we are trying to do is keep people out of the arena so there is less mess in the arena.

Handbook changes- Peggy has received edits from the extension office and Nicole. Peggy needs changes to the handbook by January 1st. Shan will contact Jessie Frost to update pictures and schedule royalty photos. Arlene stated she has a couple changes from her superintendents and will get them to Peggy by early next week.

Contracts: Update vendor contracts and get to Peggy asap. Changes to contracts include to start selling on Thursday instead of Wednesday as weigh in is Thursday and people are onsite and get hungry.

Camper form- Shan will update the form and get it to Peggy. Camper reservation day is March 18th at 0800. Line up at back gate.

Chad will contact the contact person to inspect the fire extinguishers. Peggy will follow up on the water main backflow in the Mike's Pole Barn building as it barely passed inspection last year.

Fair entry- Peggy will get it updated.

Grand Marshal's- board voted and approved to ask Sandra and Perry Brott if they would be our 2023 Grand Marshalls. Board did discuss others in case Sandra and Perry were not able to.

Fair theme- themes were submitted by FFA. Board each voted for their favorite. New theme "Born to be Wild".

Old Business- Groomer – we will wait on this due to cost. PA system- Jamie will call Gary tomorrow- table until January meeting. Code of conduct- Peggy will email it out to all members to sign and bring to next meeting. Arlene stated the furnace in Boyd Hall is broken and not working. The furnace has been looked at and an electrician suggested putting

portable space heaters in the building to make sure the pipes do not freeze. Arlene also said there are many repairs to the Bennett Building that need to be made Chad made a motion to spend up to \$1000 for maintenance and repairs on the Bennett building. Jamie 2nd. Passed. Steve will look into all of the repairs needed.

Arlene said she needs to know who bought her pies at the auction. She said she feels bad she owes a couple pies but didn't get any information. Nicole stated it was Nick Randall and gave Arlene their contact info.

New to us, computers were installed in the fair office. Need approval for new desk printer for Shan, mouse, speakers, and keyboard. Chad made a motion to spend up to \$500, 2nd by Nicole. Passed. Shan will look at what she needs and give information to Peggy to purchase.

Social Media- County is working to get us a Facebook and social media.

Nicole brought up the need for some horse ribbons. Peggy had some help and has gone through all the ribbons. They all have been counted and relabeled as necessary and will send the list out to Nicole and Arlene.

New Business- Jamie will contact Casey to do a one-year sponsor contract at \$5000 to replace the heater in Boyd Hall with the board paying the difference. Chad motioned to approve the \$5k contract where we pay the difference with the option to bump him up to a multi-year contract. Nicole 2nd. Passed

Shan has changes to the rodeo contract. She would like to have designated parking spot for all Gem level sponsors and include breakfast tickets. Jamie made a motion to include the designated parking spot and two breakfast tickets for all gem level sponsors. 2nd Chad. Passed

Meeting adjourned at 8:30pm