

Asotin County Fair Board Meeting Minutes February 14th, 2024

Call meeting to order 6:00pm

Excuse Absent Fair board Member Shan, motion made by Steve, Chad 2nd. Passed

4-H & FFA Boosters/Cattlemen- No one to present

Superintendents-Lisa Ubachs not present-Peggy reported dog 4-H is wanting to change location to Snake River Four Paws, and the date to March 16th at 10am. \$200 rental fee, Lisa is asking if the fair board will cover that. Jamie said Colby had left over funds from the Ag West Farm Credit funds and will cover the fee. Jeanene said she will follow up with Lisa. Lisa is also needing a new space for dogs at the fair since there are so many sheep and goats this year. Steve said to ask Lisa how many dogs they will have attending and so we can help relocate the dogs.

Nicole reported that Pam Donaldson will be the Round Robin horse judge and the JR trail judge for the horse show. \$50 for each show. Motion made by Jamie to accept Pam as a judge and pay \$50 for each show judged, 2nd by Chad. Passed.

Extension Office-Livestock judging will be at 8:30am on Friday of fair. March 9th the fairgrounds will be used for beef field day. Date for rough sheering for sheep is March 24th from 8-10am. Jeanene asked what the Beef Dairy awards are, currently only grand champion dairy heifer. We will need grand champion fitting and showing dairy. Jeanene said she will sponsor the award.

Approve Minutes from 1/10/2024 – approved as corrected.

Royalty 2024-Horse Trailer-taking it in on the 19th to have Jadeyn's name added. Chaps are ordered and coming.

Rodeo-BBQ is a go for this year again. The price and menu will change this year. Rodeo Insurance- Chad will take it on and contact Casey Scott at Stonebraker. We have \$76,300 currently in sponsorships. Katie Rigby will sing national anthem Friday and Saturday and then Reece Sheppard on Sunday. Steve reported the walk way on the grandstands needs replaced where boards are rotted. Adam and Steve are scheduling a walk through to go through gates and see what is needing to be repaired.

Ribbons-Need to Order additional ribbons. Arlene and Barb did inventory and this year they are asking for call back ribbons, plus additional ribbons as we are getting low on current inventory. Jamie made a motion to spend up to \$3500 on ribbons, Arlene 2nd, Passed.

Contracts: Parking-sent it to Malisa Isley, Gates-Shan has the contract already signed, Security-Peggy will contact.

Port a Potty-Kings thrones \$3,940 for the fair and Carnival, Jamie made a motion, Steve 2nd, Passed

Shuttle Buses- Peggy will get ahold of Julie to schedule.

Sales Committee- Peggy submitted for review the proposed sales committee contract. Contract was discussed and Peggy will follow up with Warren.

Hostetler Property-Peggy will contact.

Jamie will contact people who do garbage's to see if they will help with setting up tents, chairs, garbage's etc. Jamie made a motion to reach out for set up and tear down to pay \$800 up to \$1000, Arlene seconded, passed.

Allied Supply – we no longer have. Need to find a new vendor.

Chad is working on fire extinguishers.

Entertainment- smiles the clown, need a tent for the mechanical bull. Tumbleweed crossing is coming back. Magician comes with Tumbleweed.

Vendor Contract-Steve and Jamie are working with a guy to possibly bring a rock wall.

Pepsi contract was submitted. Signage walkthrough will be scheduled to replace signs.

Inland Empire Concessions- Elephant ears, corndogs- Approved

Tastefully simple products- approved, Scentsy-approved, Steady Rein customs-approved, renewal by Anderson-approved, Kona ice-approved, TL Treasures-approved, Sassy gals-approved, RiverCity coffee-approved, Cattlemen/Cattlewomen-approved, Deeny's ice cream-approved,

Lil mans donuts-approved, one crafty momma- approved.

Handbook-Need Info Still ASAP-Trophy List, all rodeo information, Sponsors, Princess for a Day. Cost to Print- Printcraft all color 140 page \$4,455, 500 books, all black \$3,025, Color cover, black and white pager \$3,350. Cost to design is not included in the quoted price. Jamie made a motion to accept the color quote to include cover design to pay up to \$5500. Chad 2nd. Passed.

Advertising & Web Page- Community Event signs will go up April 17th. Jeda \$15,850 quotes for advertising. Webpage design \$2000 quote, if they host it on their website is \$49.95/month. Jamie made a motion that we approve the advertising budget, Barb 2nd, passed. Jamie made a motion we accept the website charge of \$2000, but check to see if we can add hosting later if we want to, Chad 2nd, passed.

Dep of Ag Grant Update-official paperwork hasn't been signed yet, waiting on a few signatures.

Carnival Coming back again this year- Contract is the same as last year. We will provide the porta-pottys and parking lot for camper area. Jamie made a motion, Steve 2nd. Passed.

Camper Spots-March 24th 8am line up at the back parking lot gate. Must stay inside vehicle.

External Hard Drive & Copy Machine-Copy machine has been purchased, External hard drive need - Arlene made motion for Jamie to purchase can spend up to \$100, Barb 2nd. Passed.

Parade- 1 entry so far.

Fair Entry Update- Will be open March 1st.

Pictures-February 29th 5:30pm at Jessie Frost Photography wear Maroon fair board shirt.

Chris Seubert- not present

Old Business- Deep Fat Fryers-Mike Cooper is looking into this.

Move Stage- Tumbleweed will be set up in that area.

By-laws-Chris Kemp is reviewing them

Zip Codes- Have to ask for zip codes this year at the front gate for the lodging grant requirement.

New Business: Sunday-Work Day February 25th 9am- Potluck

City of Asotin-Admission Tax & Property Use-City of Asotin notified us that they will be requiring us to pay the admission tax to them that we had waived since COVID, it will be 5% of gate fees. We were approved for street usage for parade & property for carnival. We were only able to reserve one spot at the park for camping during the fair and not all the spots like last year. Jamie made a motion that once she verifies the dates of usage she reserves city camping spot for future dates for carnival, Chad 2nd, passed.

Cat Judge- Molly Huckabee, Dog Judge Amanda Mccoury, Barb made a motion to accept judges and pay them by the hour, Jamie 2nd. Passed.

Envelopes + Stamps- Jamie made a motion that she be reimbursed for envelopes and stamps. Barb 2nd. Passed.

Meeting Adjourned at 8:06pm

Next Meeting Date: February 28th, March 6th, 13th, 20th, & 27th, 2024 6:00pm Commissioners Chambers

***The Board reserves the right to alter the order of the agenda. The Board may add, delete, or postpone items and may act on an item not on the agenda.