

Fair Board Meeting Minutes March 1, 2023

Call to order at 6:00pm

Arlene made a motion to excuse absent fair board members Barb and Courtney. Chad 2nd. Pass

Open to the Public- nothing.

Cattlemen- Charlotte reported the cattlemen are good to go. She reports that she has not heard from the tribune about an add. Shan said Steve Ellison is the contact at the Tribune and he is supposed to be reaching out.

Superintendents- nothing to report.

Extension office- Jeanene asked if the handbook was completed. Peggy reported the 1st draft is done and she is waiting on Steve Ellison & Cierra at the Tribune so she can submit the 2nd draft. Jeanene said she heard Fair Entry is open. Peggy confirmed. Jeanene asked if Peggy wanted the extension office to put something out. Peggy said yes Jeanene could so people could start getting entries in. Jeanene said if people have questions about how many eggs to submit, she will have them reference a previous handbook. Jeanene asked if the 4-H portion of fair entry was completed so the extension office could post it on their website. Peggy said it was not completed as 4-H still had some changes. Nicole reported that she was able to enter her daughter, with her 3 4-H groups, and multiple animals and crafts with no issues.

Jeanene asked who would be approving entries. Peggy said she would be approving them. Peggy stated that Judy Floch offered to do the fair entry training we just needed to get her some dates people are available.

Jeanene reported some of the hall superintendents asked if they could have designated parking spaces as last year they had to park far away from the halls. Shan reported that the superintendent, judges, and fair board parking will be back in the back lot this year so it should be ok.

Treasurers report- EJ has a receipt from the speaker repair of \$65, bill from World of Trophies for the buckles \$1492.53. We have paid a deposit for one of grant invoices and are awaiting the money so we can pay for the work on the other grant invoice. Peggy presented the invoice for the 2 camper parking spots in the city park. \$200, for the entire weekend of fair. Arlene made a motion to reimburse Peggy for paying for the 2 camper spots, Jamie 2nd. Pass.

Approve minutes- no changes or corrections, approved as read.

Royalty- Emily reported that the Riggins parade form is out. She also spoke to Cory Appleford and they are not doing Operation Challenge any longer. March 18th at 0900, are pictures for Kenzie at the fairgrounds arena.

Rodeo- entries opened today, March 1st, for Friday, Saturday, & Sunday events. Jamie and Shan met with the Lions club yesterday to go over the beer garden, and hope to have a signed contract from the Lions club by the end of this week. Ordering of signs and flags is under way. Shan said they are having workdays at the arena every weekend until fair. So far, the sponsorship total between cash and trade is \$98,750. Shan has rodeo posters to be distributed to areas businesses. All shirts have been ordered. Burgundy and Navy polos.

Steve Mullins said he met with Dan Anderson to finish the announcer booth with insulation and sheeting. Dan said if it wasn't prevailing wage the cost would be \$3500, if it was prevailing wage it could be closer to \$5000. Jamie made a motion to approve up to \$4000 to finish the announcer booth, have Chad check with Moonlight productions to make sure it was ok to close everything in. Shan 2nd. Passed. Chad said he read where it will need to be prevailing wage. Jamie amended her motion to reflect same parameters but up to \$5000, Shan 2nd. Passed. Chris Seubert said he will look into it as he thought there was a dollar amount that would allow to not have to use prevailing wage.

Breakfast- Arlene spoke with Josh and he said he couldn't guarantee coffee pots so she will need to rent a couple. She checked the coffee we have in stock, and it is still good. Arlene took a letter to Twin River to make sure they will do the tickets for us for free as normal. Breakfast price will stay the same as previously approved. Chad said if we take a financial hit on the breakfast, it will be very small.

Parking lots- Jamie heard back from Nikia and he still didn't have a definitive answer. He said from what he was told the tribe had not made a decision yet. He was going to try and get it to the committee that makes the decision, but it is hard as he is part of another committee. Chris Seubert said he received the same information from him and told him if he wasn't the right person to let him know who to contact. Shan said if we do get the parking lots we will need to pay people to man it and it will need to be people who know how to park trailers. She said please send groups her way.

Jamie said she will reach out to Jim Holman to see if he will stripe the parking lots again and we will offer him the same deal we do every year.

Advertising- Peggy received a quote from JEDA Media of \$14,775 for full advertising. He is reaching out to other companies to see if they will match this amount. He came to the fair last year and got some really good drone footage. He wants to come back this year because we have the carnival, and he can film more footage. This footage allows us to update a lot of our imaging and marketing campaigns. Chad made a motion to accept JEDA media's proposal. Shan 2nd. Passed.

Handbook changes- Peggy needs the last of the handbook changes no later than Friday March 3rd. Another change to the handbook is exhibitors will be able to pick up their hall entries on Monday starting at 3pm until 7pm.

Vendors- Teriyaki Hut cancelled as they couldn't prepare food for the next day given the hours needed for the fair, due to their staffing. Lil' Manz Donuts is a maybe as the owner is selling the business but thinks the new owners may be interested. So far including Lil' Manz there are 13 food vendors, 9 outdoor vendors, and 5 inside vendors.

Fair Entry- Jeanene will send Peggy day/time for training.

Old Business- Arena Rental and Membership. There was a complaint filed from a county resident who believes the arena should not be membership only. Peggy said there was also a couple of 4-H families that also complained about the membership. Discussion included the reasoning for the membership due to the issues with people riding their ATV's, vandalism, and the fact that the arena is being maintained now and it helps offset the cost of the arena. Nicole said that the alternative would be that we do not maintain the arena, and no one would be able to ride in it. Nicole said just because the fairgrounds is county property doesn't mean that it is open to the public to use whenever and however they want. Nicole said there is still liability to think about when we do not have a membership on file for the arena, what happens if someone breaks something or someone gets hurt. Nicole said that Ben approved the membership forms and the arena rental form, and they were in the fair board box. Chris said he agrees

with the reasoning to have the membership and he would be happy to present it to the commissioners at the next meeting but also thought it would be beneficial for someone to be there from the fair board to explain the reasoning as well. Nicole said if she could get the date it was on the agenda she would be there.

Steve reported he is working with Clearwater fence to get a quote on the front and back gates.

Chris Suebert reported they will be surplus a pickup and trailer that may work for the fair grounds. He said that there are specific rules around county vehicles and each driver will need to submit their drivers license and driving records. He will get us a price on the surplus vehicles.

Steve asked if we could get the tractor serviced as they arena grounds keeper said it had been acting up a bit.

Steve also said that he has been in touch with Mitch Dimke and he agreed to let us use his tractor and groomer for the fair. Barb is handling the shavings for the fair. Steve said Peters & Keatts said they would provide us with a water truck.

Arlene went and got prices on the ribbons. Total of \$784. Chad made a motion to approve up to \$850. Shan 2nd. Passed

Shan reported the Ag Mechanic buckle had a crown on it. Shan has found a buckle for \$35 that would work better for the Ag Mechanics. Chad made a motion to reimburse Shan up to \$45. Steve 2nd. Passed

Steve found the old registration to the cook shack trailer. He contacted the auditor's office and there is a title on file titled to Asotin County. We will need the title to sell the trailer, if no title is found Asotin County will need to apply for a lost title before the trailer can be sold. Steve will contact Stacey at Asotin County to see if they have the title in their files.

Jamie asked Chad for an update on the freezer replacement. Chad sent it to Chris Kemp who said to get with Stacey, who has the Home Depot card. Peggy will reach out to Stacey to get the freezer ordered and work out delivery. EJ said he has a truck and trailer and can transport the new freezer if needed.

New Business- nothing to report.

Next workday was changed to Sunday March 5 starting at 0900.

Next meeting March 8th, 6pm.

Meeting adjourned at 7:30pm