

FAIRBOARD MEETING MINUTES

3/23/22

6:01 Meeting called to order

Open to public - nothing

CATTLEWOMEN

Charlotte: reports she needs help with the booth. You can call her or email her at 509-243-4627.

Charlotte did email Glen and Cami letting them know she is looking for help with the booth.

Would like to know if their booster's contract is back?

Shan: not yet

SUPERINTENDENTS

6:05 EJ asked if Peggy needed help approving fair entries.
Lisa Ubach and EJ Norman are willing to help with fair entries.

6:12 Chad: with Ziggy's if we don't use the credit it's gone.
EJ: that was one of the things that came up in the audit with Janice, even though it had a credit on it before.
Chad: the amount is \$310
Jamie: I will call tomorrow and get a running statement of the original balance. And then Jamie will call Janice.

6:13 EJ: wireless mics
Moonlight production is going to rent 2 mics to us for \$130, normally it would be \$50 per day per system. He says we already have some billing going with him for the arena
Shan: can you have him do a different invoice
EJ: yes. I think for the last meeting that I missed there may have been some miscommunication. It would be \$699 for one mic system, not two.
Jamie: is something that cheap going to be effective and work long term.
EJ: the \$699 mic is for performing; the \$300 something is good quality, but not high performance.

6:16 Chad: motion to approve to pay for two of the lower cost mic systems and not authorize the original approved motion.
shan: second

Barb: are we just buying the mic system that will hookup to the speakers we already have?

EJ: Yes, we have the speakers and cord. We only need the mic and receiver

Peggy: Motion carries

HORSE COMMITTEE

6:18 Nicole met with Nez Perce County Fair. We have a few different rules than they do. They will require the horse kids to fill out a separate registration. They allow the kids to bring a different Horse for whatever events they want to ride in. They go with a local Judge. The total cost is \$175 and mileage.

They only do ribbons. It will be different for our kids. We will do trophies for grand champions, and buckles for overall showmanship.

They were curious if we could get the medallions that go on lanyards.

6:20 Mark: Usually there is a sponsor for that. I don't think we have a lot of extras. Those could be ordered.

Nicole: We only need 6.

Jamie: I have a catalog for 4-H ribbons and trophies.

Nicole: Because we do trophies, we will take 6 from the boxes we already have and just update them.

Jamie: You will continue to find your own sponsors?

Nicole: Yes, the only thing the fairboard helps with is the Judge.

6:22 Jamie: I motion that we pay half of the judge's fee and mileage

Chad: second

Peggy: motion carries

Nicole: We will need to have the extension office send out a reminder for health certificates for horses.

6:23 Nicole: Lisa wanted to talk about the permanent peacock pen.

Peggy: she wanted to use the panels we took out and the left-over tin roofing.

They want to make a permanent peacock pen and attach it to the beef breeding barn. The contractor will do it for free.

Jamie: We won't have to pay for it do we?

Peggy: No

Jamie: I motion that they are allowed to build a permanent peacock pen

Arlene: second

Peggy: Motion carries

EXTENSION OFFICE

6:35 Mark: I would like to introduce our new coordinator, Jeanene Kaufman

Jeanene: introduces herself

Mark: any questions for the extension office?

Nicole: what is Jeanene's email

Janine: jkaufman@wsu.edu

- 6:27 Barb is there a round robin trophy in the office?
Mark: the small one is not in the 4-H building?
Barb: No and we can't get into the office
Jamie: we need to look for large and small round robin trophies.
- 6:29 Barb: the round robin trophies I would like to see them never leave the fairgrounds other than getting the plaque engraved
Mickie Thompson is going to get a larger belt buckle for the large animal round robin, small animal will get a picture plaque and a yeti tumbler.
Barb: if we can't find them, we will need to get new ones made. I feel that the fairboard should have to fund it.
- 6:30 Barb: the person that won it in 2019 the winner did not take it with them.
Peggy: Barb will get a hold of them for pricing. Tabled until next week.
- 6:32 Mark: There is one belt buckle that Mickie will find sponsorship for.
Barb: Correct, and it will never leave the fairgrounds.
- 6:33 Mark: Janine wants to make sure that we have communication between fairboard and 4-H.
Janine: I will start doing a Friday update with dates coming up and reminders so, if there's anything you want to add let her know.
Jamie: remind the leaders that state judge will be here this year.
- 6:35 Jamie: display posters are very important
Nicole: dog show is 4/10/2022 but they are only doing fitting and showing.
- 6:36 Jamie: EJ since dog show is on a different weekend do you know if they will be bringing some dogs up during fair?
EJ: No there wasn't anything said to me last year and there were just dogs there in the back corner .
Jamie: Will we have room for them to have a pen?
EJ: yes, I just leave that area alone.
Jamie: we will make sure there are dogs there all weekend

TREASURER'S REPORT

- 6:38 Shan: we did submit the invoice for Smiles the Clown.
Shan: I should have both rodeo stock contracts signed by the end of this week. These are checks I need to have on Sunday.
Peggy: I will get you the list.
Shan: I need the tumbleweed crossing contract signed
Anyone that needs vouchered out \$600+ needs to have a W9 or the county will not pay it. The other thing is that they will only accept original receipts.

RODEO

- 6:40 Shan: the rodeo committee has been having workdays and will continue every Saturday and Sunday. Our hope is to pick up the last few signs this week.
Since our last meeting we have picked up another \$3600 in sponsorships so we will need to be making more arena signs.
- 6:41 several royalty courts reach out about grand entry parade and luncheon.
Burn pile has been chipped looks great.
- 6:44 Chad: Do we know the capacity of the rodeo venue? When they refer to the venue are they just talking about the actual rodeo itself and the arena.
Shan: My only concern is our contract is written for fair and rodeo. I will need to ask for clarification.
Chad: I doubt it would be too expensive to get an umbrella insurance plan
- 6:46 Shan: there's a possibility that Early Bird double invoiced us
Chad: they billed for the straps again
Shan: they said they would take care of it
Chad: Straps are in the storage under the announcers stand.
- 6:47 Shan: We won't have to set up pens because mini bulls will house them at the stockyard.
Tate Witters is handling that.
Steve: it will cost us .50 a head. he will bring the livestock out Saturday morning
Jamie: we can probably return the water troughs.

2nd round grant update

- 6:49 Chad: updates on the grants. LED reader board quote came back at \$37k dollars. the \$25k grant would pay for the board, we would have to find funding for the rest.
Chad will follow up with Avista to see if they can do anything. They do the Avista sponsored boards as community service.
- 6:51 Jamie: I will forward you the contact for Avista.

Community board signs

- 6:51 Peggy: We have already been approved to do the boards.
Chad: motion to approve 6 new corrugated plastic advertising signs at whatever cost
Peggy can negotiate plus tax.
Shan: I would like to proof those. second motion
Peggy: motion carries

FAIR ENTRY

nothing

ROYALTY LUNCHEON

- 6:56 Courtney: Is working on getting quotes from Wayback catering, Happy Day and Bravas for food.

Chad: is there a budget

Peggy: Yes

BULL BUTTONS

6:58 Arlene has 3 proofs. passes proofs around

Charlotte: How much are the buttons

Arlene: the old one's we've been selling for \$1

I will order new ones in the morning because they take a few weeks.

SUPPLIES NEEDED

7:00 Peggy: I will be getting supplies.

Nicole: I will be buying the paint.

HORSE TRAILER

7:00 Peggy: I need to know what you want on the horse trailer for sponsors. Send me the names or logos and where you want them.

Shan: will email the logos and where to locate them.

Peggy: I need to take it into Les Schwab for maintenance.

Grace's parents will need to use the horse trailer to pick up and take back Grace's horse

Jamie: Motion to bring the trailer to Les Schwab for maintenance and we allow grace to use the horse trailer.

Chad: Second

Chad: Are they a sponsor? It might be worth trading for being a sponsor next year

Peggy: Motion carries

PARKING

7:04 Shan: we are swapping the back area parking for Judges and superintendents. That parking will be located on the upper level just like last year.

Peggy: doing this because of the ticket booth needs to be moved out by the gate.

Shan: we are putting the temporary ticket booth up top

SALES COMMITTEE

7:06 Jamie: I let Warren know that his 4 spots will be up top. He understands that we are full on the main level. He wants to know if we allow his group to ride a golf cart down to lower level?

Chad: could we limit that problem by putting a hospitality tent up above

Jamie: I motion to allow them to ride their golf cart down to the lower level on the outside paths.

Chad: Second, if I can offer a friendly amendment. Put a sign that says the sales committee on golf cart.

Shan: we could make a parking pass

Peggy: motion carries

7:08 Shan: I would like to motion that the sales committee hospitality tent be located on the upper level near the beer garden. Where they have had it in the past it is in the way. We can't get people in and out and it blocks emergency access.

Peggy: the last time it was up there they couldn't get the stock contractors in because it was in the way

Shan: right, so we make sure in the contract that it has to be down by a certain time.

Jamie: or they rent their tent from happy day and happy day takes it down

Nicole: what about back area where the barrel racers warm up?

7:12 Peggy: Choices are, Main level behind rabbit barn, or upper level back by barrel racer area.

Jamie: motion that they have two options. by the rabbit barn, or upper level where the barrel racers come in.

Chad: Second

Peggy: motion carries

HANDBOOK TO PRINT

7:14 Peggy: handbook came out.

Arlene: I wish I would have been called.

Peggy: Jamie and Shan helped because it had to be done right away.

Jamie: we didn't have time to print it or anything we had to look on the computer to proof it.

Arlene: when you look at that and then you look at my era you don't know what you're looking at.

Peggy: It won't be that way next year.

7:15 Peggy: email from Steve about the adds that they lost, rogers \$625, LCCU \$625, POE Asphalt \$245, Inland Cellular \$245

Shan: so, they are saying that they lost those ads because those businesses went ahead and did a sponsorship level that was included in the handbook.

Chad: we discussed that the Roger's ad would have two.

Shan: I have emails saying that Roger's had approved 2

Inland Cellular had a full-page ad and was only sponsored for a 1/4 page ad

Chad: shan and I both have emails saying they wanted both ads

Jamie: the only ad they should have lost out on was POE and ICCU

Chad: question them on the Roger's ad. we have written confirmation that they wanted both

7:20 Peggy talks about the back and forth for the handbook

Jamie: we need to table it until Chad talks to Steve.

Chad: if they can't resolve it to our satisfaction, are we in a long-term contract?

Peggy: No, we are not in a contract.

Chad: I will follow up

STATE FAIR FUND ALLOCATION & WA STATE FAIR JUDGE TO VISIT

7:25 Peggy: we are going to get \$75k, but we can't spend that money yet because it takes a while to get reimbursed for our grant projects.

VENDORS

- 7:27 Jamie: for food vendors it's the same no changes.
- 7:29 Jamie: reading royalty would like to do it as volunteer to come out and walk around and take pictures with the kids.
Shan: as long as they aren't taking donations, yes, it is ok.
Jamie: Mike Hendrickson is from Anatone and he is requesting that he is not charged. He has been doing a lot of work and research on the Anatone old school as a public interest booth.
Peggy: I wonder if that is something we can get points for?
Jamie: Traci Hanger. USDA national conservation dist. She is on the list for inside.
- 7:33 Peggy: Normal cost is \$100; they want a discounted rate or for free.
Jamie: She just wants a discount, if we do it for them, we will have to do it for the advisory board.
Chad: would the USDA earn us fair points?
Peggy: we could put it as part of the ag display.
Chad: that would justify discount.
Peggy: We need to find out from Mark if it is part of our ag display. If it is, then we wouldn't charge.
- 7:36 Jamie: Mike Hendrickson
Shan: No free, \$100 for him.
Peggy: Frozen would be free.
Jamie: I motion frozen for free if they don't accept donations, Mike Hendrickson \$100, USDA if used in ag display free.
Arlene: second
Peggy: motion carries

KIDS RODEO

- 7:37 Ron: when will the sheep contract be ready?
Peggy: don't have yet will check with commissioners.
Pam: what would be the easiest way for her to get ahold of the entries for the kids rodeo
Shan: how we have done mailings in the past. I will take a photo and then staple it with copy of the check, form, and envelope. I put in Peggy's box and then she will get them to you.
Peggy: I will make a spreadsheet.
Ron: check for sheep will be included?
- 7:38 Peggy: the check will be kept and held and picked up to handout on Sunday.
- 7:40 Peggy :Are trophies made for kids rodeo yet?
Arlene: not yet I'm working on that this week.
- 7:41 Cindy: Here is the receipt for the belt buckle money. All are paid for except for Peggy.
Peggy: Cindy did not collect enough money from sponsors to cover the tax. Peggy will pay the difference for the tax.
Cindy: Colt only wants a picture in the rodeo program.
Shan: whatever you need in the program I need it in writing. I need it in digital form

I just need it written down asap.

Cindy: Chris and Jessica Beck the sheep contractor
bull fighter contract will be signed tomorrow

Jim said not until next Monday because Karen is out of town

Peggy: Give me what you have for the rodeo program, and I will get it to Shan.

7:43 Ron: Do we have to have a W9 from the sheep contractor.
Shan: yes

OLD BUSINESS

7:45 Jamie: Motel

P9 3 rooms, 2 nights each

Kyle 2 rooms, 3 nights each

Johnson 1 room, 4 nights

Lichtenstein 1 room, 3 nights

Whatley 2 rooms, 5 nights

TOTAL \$3,006.72

7:46 EJ: I will make sure the sheep judge doesn't need a room.

7:47 Jamie: This is not a direct bill, but we have to get it turned into Janice before 14 days.

7:49 Peggy: What about garbage?

Jamie: the church is going to do it. they paid for a camper spot.

Arlene: I will call Naslund for the big dumpster.

Jamie: and Arlene need to meet with the people doing the garbage. What time works best, 4pm?

7:50 Peggy: Working on Hostetler insurance for their property

Debbie wants to make sure there are specific rules being followed. Can't park there if it rains. No overnight camping, no open fire pits.

7:52 Peggy: I'm working on rodeo insurance. The new insurance through Toyota I'm not sure about all of that.

Chad: Do we have separate coverage for the beer garden and rodeo

Peggy: Yes

7:54 Arlene: I would like to touch on the cowboy breakfast. What did we really vote on with the \$10 breakfast fee. \$10 plus the gate at the fair between 6am-9:30am only.

Jamie: as long as they are there before 9:30am.

Shan: the cost of goods has risen enough to justify the price.

7:58 Arlene: I will need to design and get the breakfast tickets

Jamie: I thought we were going to do a perforated ticket. One ticket at breakfast. second ticket to fair entry.

Arlene: you get a bull button with your breakfast. If people want to just buy a bull button how much do, we want to charge. \$5 each.

Steve: \$5 each. I think we should order at least a hundred more

Arlene: 600 then. Get a ticket figured out this weekend. Twin River Bank is sponsoring the tickets.

8:01 Arlene: I'm going to meet with Zana on Friday to get her jacket picked out.

Peggy: Whatever she wants to have said for the parade can you get a write up please.

Arlene: we went to the memorial on Sunday, and it was packed. It was nice

Cindy: asked if the carriage that she is in she would like to have Glenn's horse behind it.

Peggy: Absolutely they can do that.

Arlene: suggested that the 3 boys ride behind it

Chad: Does she want us to add something to the prayer before the rodeo.

8:06 Jamie: have you heard form Chris on the trail ride cookshack?

Peggy: Yes, I have paperwork for you guys to look at.

NEW BUSINESS

8:08 Nicole: My dad will be in Vegas next week, but just let the flag people know it won't be worked up.

Shan: Can someone do it Tuesday?

Nicole: just don't use the disc, this is at his request.

8:11 Chad: door on the north side of the sheep barn is broken. something has collapsed in there.

Shan: EJ are we still on for 4/2 to move the cook shack

Peggy: Handbooks, Arlene will you make a list of who you take them out to on Friday.

Arlene: I will make a list of who I will take them to

Jamie: taking handbooks out to, we are going to do platinum, diamond, silver, bronze, event, and entertainment sponsors., anything from chute sponsors you can do?

Arlene: Okay I will make list.

8:18 Chad: who is hauling trailer to Les Schwab ?

Peggy: I am

WORKDAYS

8:22 Peggy: this Saturday and Sunday, potluck

Jamie: I will only be there until noon.

Courtney: Monday and Tuesdays only for me

Peggy: 9am Monday and Tuesday

8:25 meeting adjourned

