

## FAIRBOARD MEETING MINUTES

3/9/2022

- 6:00 Meeting called to order  
Peggy told us one of our grand marshals passed away this week. Glen Witters  
Need to Excuse Barb from the meeting today.  
Jamie motion to excuse Barb  
Arlene: second  
Peggy: motion carries
- 6:00 OPEN TO THE public  
Bob Hough: Member of the Idaho horse group, they have a big problem, they have a little too much money.  
They are trying to come up with some place that they can put a horse area for backcountry type travel They would like to put it somewhere that anyone can use it, and they would take care of expenses. Boost the horse business and keep them interested in it.
- 6:04 4H and FFA Boosters  
Charlotte: have the contracts for the cattlemen and cattlemen been sent out yet?  
Jamie: not yet
- 6:05 Peggy:  
EJ got a quote for the wireless mic system.  
Moonlight \$699 6-7 months out; \$50 per day to rent  
Seidel: \$625+tax, no rentals, not sure if it would be here before fair  
They are cheaper online but will not guarantee quality or maintenance.  
Need to Rent two systems for the fair.
- 6:08 Shan: if we purchase through Moonlight can they set us up with something for fair?  
Chad: motion to approve \$700+ tax for mic's from Moonlight and see if they would help us out on the rental.  
Shan: Second  
Mark: that might just be the wireless microphone and not the box that would sync up with the speakers.  
Peggy: Motion carries
- 6:10 Chad: the project we approved EJ for \$500, in between when he bid it and when he priced the materials it has gone up now.  
Motion to approve the additional \$100 for the lamb barn announcers stand  
Jamie: Second that  
Peggy: Motion carries
- 6:12 Missing swine grand and reserve champion signs and grand champion market goat.  
Chad: is that something the high school shop class could make?

Peggy: is there a way to attach instructions to the website or Facebook page for filling out entry forms online.

6:15 Jamie: EJ is going to get a receipt for fuel. Motion to reimburse for fuel up to \$90  
Shan: second  
Peggy: motion carries

6:16 EJ appears telephonically  
Shan: can he take a picture of the receipt so we can get you reimbursed?  
EJ: It was \$80 some dollars

6:17 Mark: Swine field day event is on Saturday, 150 kids signed up.  
Fair entry should maybe be moved to the top of the fair website page.  
We have a new 4-H coordinator who has accepted the position, starting on the 16th of March, Jeanene Kaufman.

6:20 Peggy: Any corrections to minutes from January 12<sup>th</sup>?  
Chad: 6:58 should specify Clearwater River Casino  
7:18 Jeda is spelled incorrectly  
7:55 Noel Hardin's name  
Peggy: Minutes approved as corrected

6:22 Shan: Treasurer's report  
Advanced Fire Protection \$586.98  
Asotin County Landfill \$29.84  
Early Bird Supply \$95.32  
Chad: motion to approve  
Jamie: second  
Peggy: motion carriers

Shan: Building rentals. Someone rented the building again and they were only charged for a day, and they were in there the day prior to, and the day after the event.

This is the 4th time this has happened!!

Arlene: Someone went in on Friday evening to mark spaces.

Shan: We agreed that this wouldn't happen anymore

Arlene: it's hard to do a 24-hour rental.

Shan: 24 hours is 24 hours. we can scrap the 24 hours so they can rent the building for the total cost of the weekend.

Chad: it's a day rental

Arlene: it can't be done for an event like that

Jamie: Courtney and I do a bigger event than that, they set up early in the mornings and tear down that night.

Steve: who is giving them the key

Peggy: Janice

Steve: so, they should not get the key until the morning of the event, and it should be returned that evening.

6:28 Jamie: can we do a lock box and change the code after each renter  
Shari: the hells canyon boat club has a lock with a code that they change all the time.  
Jamie: I think we need to look into the lock box.  
Chad: wouldn't want to leave a key to the building, would want to do a keyed entry.  
Chris: I would table this for now.

Charlotte: before fair the individual feminine hygiene waste cans need to be replaced. In the Bennett building women's bathroom.

6:34 Jamie met with Ike to go over the new trophy sponsors. He brought her out 12 belt buckles for the kid's rodeo.  
Shan: we have to invoice those out. The buckles are in the safe.  
Peggy: will get the addresses to invoice the buckles.  
Jamie: will send invoices out. Peggy will send the list to Jamie.  
Shan: We need to approve \$638.64 to pay the invoice for the kids rodeo buckles.  
Peggy: Motion to pay the bill  
Shan: second  
Peggy: Motion carries

6:36 Rodeo  
Shan: Chad is going to pick up signs tomorrow. If anyone can meet Chad to help at 5:30pm.  
Shan: Flag girls had first practice tonight.  
emailed Noel Hardin about EMT for rodeo. Time change: Saturday rodeo will be at 2pm instead of 1:30. The announcer they reserved was also the auctioneer for the sale.  
Steve: I talked to Rod Hostetler , he is willing to let us use his loading chute. He is going to clean the road out that goes up his draw, we can park the semis up there, but nothing else.  
He is willing to bring some heavy duty panels down for us to use for stock pens.  
Steve: we still can't find a tractor  
Chris: He talked to Mitch Dimke. We can use the water truck, tractor, and groomer.  
Peggy: Steve needs to get ahold of Mitch Dimke.  
Steve: Rod offered to come down and help set up the pens.  
Shan: as the arena director you have full authority to set up the pens. We have a rodeo meeting at 11am.

6:43 Steve: I need a count of how many head of cattle, rough stock.  
Shan: 40 head  
Steve: we need a count of bulls, and mini bulls  
Steve: Rod doesn't have any hay, but he is going to help find some. Will probably be about \$300 a ton.

6:46 Shan: Rodeo stock contractor said 7-8 pens that are good sized.  
They have about 40 bulls and they can't all go in the same pen.  
Chad: Each pen has to have a water trough  
Steve: I may have 2 or 3 that we can use  
Jamie: We need 3 or 4 on the north end

Chad: Need at least a dozen water troughs  
Steve: check prices at North 40, Primeland, and Intermountain Feed

- 6:49 Jamie: we could move the cook shack  
Steve: rodeo stock should all be gone Sunday morning to make way for the kids rodeo livestock.  
Shan: do I need to move the portable cook shack  
Steve: if we want to get it out of there that would be great  
Charlotte: you can park it at my place  
Steve: we will park it at Evans.
- 6:51 Jamie: hotels are reserved, still going to discuss it with Chris  
Shan: National anthem is covered  
Jamie: I want to give our gem sponsors a parking pass. We have 17 of them.  
Chad: Motion to give gem sponsors parking passes, 17  
Steve: second  
Peggy: motion carries
- Jamie: did we get a DJ for Saturday?  
Shan: no
- 6:54 Chad: for 100-gal trough, we're looking at \$100 per trough.  
Jamie: motion to approve up to \$1500 for water troughs.  
Chad: Second  
Peggy: motion carries
- 6:55 Peggy: if you need anything done in the arena or have any questions about the arena you will need to contact Shan, Steve or Chad.  
Nicole: if we need to contact Jeff about the arena. we need to call Nicolle, Steve, or Shan not Jeff.
- 6:57 Nicole: what is the cost to rent the arena? I rented it once for \$250 for the day  
Jamie: \$400 for the weekend  
Peggy: no hourly rate.  
Nicole: the arena is open to the public.  
Shan: when they are renting it out, they are reserving it.  
Nicole: I would suggest that if it's a 4H thing then don't charge them. If they are doing a clinic, then they can pay for it.  
Shan: If a 4H group wanted to do that they can come to the board and present it. they will provide their own insurance. If it's rented, we would have someone work up the arena for them.
- 7:03 Grant Update  
Chad: so far no one bidding the security system. We can still propose that, but it's tough without a bid.  
Jamie: I can give you the name of someone.  
Chad: I can give you a quote on the reader board

Peggy: The repairs on the northwest end of the sheep barn. Replace/repair the pilons, and the roof damage where the screws have been pulled through. \$27,770.50 was original bid in 2019.

Chad: What is the deadline to turn in 2<sup>nd</sup> chance grants?

Peggy: March 15<sup>th</sup>.

7:06 Arlene needs up to \$700 for following ribbons  
Open Class sweepstakes 50/5.25 \$262.5 4H top of class 100/2.89 \$289.00  
Open Class Participation 200/.55 \$110.00  
TOTAL: \$661.50

Chad: motion to approve cost

Shan: Second

Peggy: motion carries

7:09 By laws – Cindy needs to sign bylaws. Cindy Still hasn't had a chance to read over them, will not sign until she does. Peggy told Cindy she needs to have bylaws signed by next meeting.

7:10 Premium book will come out Friday.

Shan: I have been telling people it is coming out on the 13th

Peggy: it is not done yet because of all the add on's.

7:12 Contractual Services

Jamie: Boy scouts cannot do the garbage.

I contacted a church; they are trying to work on seeing if they can do.

They have questions/requests

1. a camper spot that he will pay for.

2. pay \$2000 instead of \$1700

3. He asked that we do 20 wrist bands, and that he would run those wrist bands handing them out. Or giving them lanyards instead.

Shan: We should just do lanyards for them. We want to be specific.

Jamie: He asked when the time was for doing the garbage.

Friday: 11-9pm

Saturday: 7-9pm

Sunday: 7-4pm

Chad: Motion to accept proposal for doing the garbage.

Shan; Second

Peggy: motion carries

7:18 Peggy: No carnival companies available for our fair dates.

Peggy: I have contacted multiple carnival companies.

Arlene: I haven't been able to get ahold of Scott with Allied Supply and Janitorial.

7:20 Line Paint

Jamie: If we provide Jim a camper spots up top he will do the lines.

Shan: we will need a contract

Chad: Motion to exchange camper spot for Jim to do the lines

Jamie: Second

Peggy: motion carries

#### 7:22 Entry Discount

Peggy: Did we want to talk on this or table it?

Shan: I need some time to figure it out

Chad: let's just make it a family pass; two adults and 4 kids. Discounted rates

Shan: \$35 and would have 15 of those. They would contact me and make arrangements to pick them up. If we go through the 15 and we need more, we can revisit it.

Jamie: motion to accept the 15 passes for Homes of Hope for \$35.

Arlene: second

Peggy: motion carries

#### 7:26 VENDOR UPDATES

Jamie: I have a few that have come in since the last meeting.

FOOD: cattlemen

4-H/FFA Boosters

Inland Empire

Papa Rick's

Bippity Boppity Boo

ICCU

State farm

#### 7:28 KIDS RODEO

Secured 20 sheep for \$600 for the kid's rodeo.

Jamie: motion to approve the sheep contract

Steve: second

Peggy: motion carried

7:30 Shan called Sheila Witters today. Glenn's obituary is coming out Sunday and they put in it about donations to put toward the fair. They don't want it to go into the building fund where it can't be accessed. They will keep a running total of how much is donated and come up with something they can do as a dedication on the fairgrounds to help the kids. We need to make sure that when we get a donation that we email Sheila because the family wants to send thank you cards.

7:32 Steve: Tate Witters reached out and wants to ride his horse through with Zana in the parade leading Glenn's horse

Arlene: I think it would be really nice for her three sons to accompany her.

Charlotte: if it isn't finalized can you put Joanne Bolick on the memory page of the handbook.

Arlene: I will be visiting with Zana later also.

- 7:36 Chris: city road department is working on that rodeo hillside blocks, they will send a bill  
Jamie: I don't know who we need to talk to, but we need to talk to someone about the trees out there and what we can spray on them.  
Chris: I will ask Glenn
- 7:38 OLD BUSINESS  
Arlene: I have a proof of the bull button  
Date needs to be brighter, or bigger  
Shan: we want the bull bright red. I think a flag background would be cool  
Arlene: I will ask them.
- 7:42 Charlotte: what did we find out about the buses  
Peggy: yes, we will have the buses
- 7:43 NEW BUSINESS  
Jamie: do we have a contract for sales committee yet?  
Peggy: I am waiting for warren to give it back to me.  
Ben approved it.  
Jamie: how many spots did we give them for a camper because we are over capacity on the main level.  
Peggy: 4-spots.  
Does the sales committee have to be on the lower level?  
Peggy: No
- 7:45 Peggy: workday Saturday at 8am; potluck.
- 7:46 Next meeting 3/23/22 at 6pm
- 7:48 Charlotte: when you guys clean up just get rid of it. Metal fence post can be hauled to the dump
- 7:50 Steve: the fire dept will need to look at the burn pile since it is so big.
- 7:50 Chad; working on 2<sup>nd</sup> chance grant to be submitted.  
Peggy: If you can have them done this weekend, we can send them off Monday morning.
- 7:51 Peggy: meeting adjourned

