

Asotin County Fair Board
PO BOX 370
Asotin, WA 99402
509-243-4101

Minutes of Meeting held on August 14, 2019

In Attendance: President, Peggy Hansford; Vice President, Chad Hendrickson; Arlene Mullins; Cindy Harrison; Jaime Renzelman; County Commissioner, Chris Seubert; Chaperone, Heidi Graham; Queen, Grace Yoder

Meeting was called to order at 6:38 PM

Motion was made to excuse all absent Fair Board members by Arlene, Jamie seconded. Motion was approved.

Treasurers Report: None

Discussion:

- Peggy noted budget paperwork was filled out and sent to Chris Kemp for 2020 budget Proposal.
- Arlene noted Pat Hough had stated she was not paid for 4H Craft Judging on Tuesday. Arlene will get mileage and hours from her. Peggy stated if proper paperwork had not already been filed we would need something in writing from her to document time/miles.

Open to the Public:

- Charlotte - 4H Boosters will meet September 9 at 7:45 PM (after the 4H Leader's Council), they will be discussing allowing the Fair Board to use their tax exempt status for the coronation

Committees:

Royalty:

- Queen Grace brought her new chaps and cuffs to the meeting to show the Fair Board. She reported that they have been to a couple of events so far. All items have now been received, the buckle and crown are beautiful. She also reported that she attended a "Queening Clinic" where there was lots of training and she had the best day of her life.

Rodeo:

- No Report

Handbook:

- Any changes are due by December 1. Need Queens Bio and any other relevant changes from other committees by that date for inclusion in the book.

Parking:

- Peggy and Cindy went to the County Commissioners meeting and asked about using parking lot/gravel area for camper parking. The commissioners approved the Fair Board use of the area. Peggy is emailing with Tiffany Rogers from the city of Asotin to work with them to arrange accommodations for the carnival employees and vehicles that used to park there.

Royalty Committee:

- Peggy noted that the date we scheduled for Queen Grace's coronation is the same as the Chief Joseph Foundation and we will need to reschedule to prevent a conflict as it would prevent many parties from being able to attend. It was decided to move the coronation ceremony/dinner to November 16 to prevent a conflict. In the future we would like to avoid crowning the Queen so late in the year.
- Jamie suggested that we purchase a "blingy" belt buckle that we could provide as a temporary buckle for each Queen while their own custom buckle was being created. This would prevent the Queen from not having a buckle while she waited for the custom one.
- Heidi said she will start looking into getting a pair of pink chaps for the royalty pass-down program, she would like to involve the committee and also Grace since this will be the item she passes down to future royalty.

Old Business:

- Trick or Trunk is October 26 - Evan has several businesses committed and had requested the authority to spend up to \$120 for digital advertising, 1st, 2nd, and 3rd place trophies for "Trick or Trunk Best of Show" and the same trophies as last year for the costume contest and categories. Evan also requested \$600 for fish pond trophies and \$1200 to buy 4 community advertising signs which he already has approval to put up to advertise the event.
- Arlene noted the Fair Board has the trophies on hand
- Cindy noted the Fair Board has some left over prizes from the fish pond so we may not need all the prizes Evan is requesting.
- Chad motioned to approve up to \$120 for digital advertising and \$1200 for the community signs, Peggy seconded. Motion was approved.
- The request to spend \$600 on fish pond prizes was tabled until the Fair Board can determine how many prizes we still have.
- A Copy of Ron Hostetler's resignation letter is available for review and has been attached to the minutes.
- No one is currently attending the State Fair Convention in Spokane. Chad will check with LaNae as he thought she had expressed interest in attending.

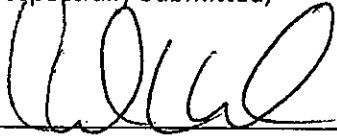
- We received a balance of a grant for \$10,721.54 that had to be used within 2.5 weeks. Peggy worked with Hell's Canyon Electrical to repair and replace the electrical camper hook-ups for campers on the upper and lower levels inside the grounds.
- Arlene noted she had one box of sausage left for \$30.
- Next year's grant is due by October 16 and several suggestions were offered for uses:
 - Peggy and Evan had already met with Hells Canyon Electric to work up a bid for updating the electrical and lighting around the fairgrounds . They are going to work up a couple of different options to present.
 - Chris suggested we could use part of grant to purchase additional land for parking.
 - Jamie suggested we need to extend the new bleachers.
 - The Fair Board has not determined who will be writing the grant, Chad volunteered to help or write depending on need.
- Jamie noted we should also see if Avista has any grants available for lighting that we could be eligible for.
- Peggy asked if we could move the December Fair Board meeting to December 4. There were no objections from those present and the meeting will be rescheduled if the meeting room is available for that date.
- The Fair Board went through the job list and reassigned the different responsibilities. A copy of the new list is attached to the minutes.
- Chad, Steve, and Keith will work out a schedule for working the arena. It was noted that we need to be more consistent in keeping the arena worked and conditioned so that it does not become a problem.

New Business:

- Cindy asked if she could use the fair pass to attend another fair. The pass allows any Fair Board Member to attend any fair that is part of the State Fair Association with a guest. The Fair Board has two passes. No one else was using the passes and no one objected to her using the passes. She will check the pass out and return it after she attends the fair.
- Work Day is scheduled for Wednesday, August 21 from 5:30 to 7:30 PM and August 28 from 5:30 to 7:30. It was noted that we need to delegate tasks so that people aren't standing around wondering what to do. It was noted that a new work list needs to be created so we can start delegating those tasks.
- Arlene's 80th Birthday Party is September 1st at the Anatone Community Hall, all are invited.
- The Fair Board needs to buy yellow reflective paint for the speed bump (it can also be used for painting lines if we have excess). Chad will price and purchase from Early Bird or True Value. Weather stripping for Floch Hall doors needs to be replaced. Chad will look at what is needed and purchase new weather stripping.

Meeting Adjourned at 8:17 PM

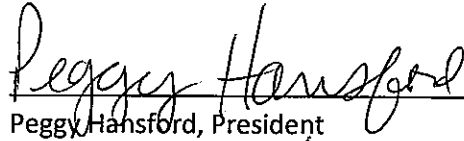
Respectfully Submitted,



Chad Hendrickson, Secretary Pro Tem

11/20/19

Date



Peggy Hansford, President

11/18/19

Date