

ASOTIN COUNTY FAIR BOARD  
P.O. BOX 370  
ASOTIN, WA 99402  
509-243-4101

MINUTES: 1-9-2019

In Attendances:

Fair Board Members: President, Peggy Hansford; Vice President, Ron Hostetler;  
Secretary, Cindy Harrison; Treasurer, Shan Bonson; Arlene, Barb,

County Commissioner:

Chris Seubert – not present

Junior Fair Board Members:

Dylan

Meeting was called to order at 6:30 p.m.

Secretary Report:

Cindy reported –

Learning her duties as Secretary for Fair Board – she ask Vivian Bly, Clerk for  
County Commissioners the procedure for the following:

New Fair Board Members:

See Procedure on page # 5

Phone: No Fair Board information on personal phones (Cindy's) – Volunteer's DO  
NOT HAVE TO HAVE FAIR BOARD INFORMATION ON THEIR PHONES

Minutes and Changes: Cindy – requested that all minutes, new information,  
changes and updates of anything regarding Fair Board & Rodeo changes be copied  
and put in her personal box at the Fair Office in plenty of time regarding the  
changes/updates.

Cindy's procedure going forward for the minutes – Will be hard copies to all Fair  
Board.

Signature is required by the President of Fair Board and Secretary – for these are  
a Legal document.

Cont. page 2

Excused Fair Board Members:

Keith, Jamie, Steve

Excused Junior Fair Board Members:

Anna and Tyler

Motion was made by Ron – seconded by Shan – motion carried

Minutes:

Approved as corrected minutes – Dated: 12-12-2018

Treasurer Report:

Shan reported – No bills this month or in general

Question was asked if Allied Supply & Janitorial Services was paid for floor cleaning at the Bennett Building after the Coronation.

Arlene reported she has received rental monies in amount of \$1,300.00 dollars – which she presented to Shan at this meeting

Open to Public:

No comment at this time

4-H/FAA Boosters:

Charlotte reported – Cook Shack on Rodeo grounds is still going to be used by 4-H/FAA Boosters

Cattlemen are having a meeting on January 6<sup>th</sup>, 2019 – to discuss food for this year's BBQ for Fair & Rodeo 2019

Cont. page 3

Extension Office:

Kim Belanger report – March 31<sup>st</sup>, 2019 will be sheep shearing.

Judges for small animals at Fair will be decided at next meeting – Dated: February 13<sup>th</sup>, 2019

Asotin County 4-H Teens fundraising for their Olympia Know your Government Conference held on February 15<sup>th</sup> to 19<sup>th</sup>, 2019. Selling Happy Day Books w/coupons for \$25.00 per book. For each book they sell the kids make \$12.50 toward their trip. Any further questions please, contact Kim Belanger.

Grant:

Doug Renfro Construction:

Peggy reported – Doug had has given Fair Board three options for construction/remodel on lower level of Fair grounds – regarding sales office, bleacher, sales ring, and goats/sheep area.

Committee Reports:

Royalty:

Queen, Samantha reported – Has been slow in December 2018 – Will be attending - The Jackson's Pay It Forward Foundation Benefit on January 26<sup>th</sup>, 2019  
Peggy stated she has paid for the tickets. Money came out of Royalty Fund

4-H Leaders Council:

No Meeting in December

Royalty Committee:

No current report

Board Members inquired about date of Coronation –

Coronation Date: June 22<sup>nd</sup>, 2019

No further information was available at this time

Junior Fair Board:

No report at present meeting

Cont. page 4

Handbook:

Peggy reported – changes on Rodeo and Fair Board pictures  
Arlene will take her changes to Lisa @ The Money Saver. Peggy will let Lisa know  
Casey, Queen's Mother informed Peggy that Sanders Construction was a LLC –  
Please, have it read: Sanders Construction LLC

Entertainment:

Peggy reported – she took contract for entertainment to Ben Nichols, Attorney at  
Law, Legal Advisor for Asotin County Fair Board – for his approval.  
It was approved by Legal Advisor, Ben Nichols

County Commissioner:

Chris Seubert  
Absent – no report

Bulls Buttons:

Arlene reported – there are choices here at present meeting – please, look at and  
make choice – unable to vote (not enough members at present meeting) will vote  
next meeting – Dated: February 13<sup>th</sup>, 2019  
Cost for bull buttons: Count of 1,000 will be \$390.00 dollars

Trophies & Awards:

Barb reported – at present time – nothing to report

Campers:

Shan reported –  
March 1<sup>st</sup>, 2019 – All Superintendent; Fair Board members; Rodeo Committee  
members must have their forms filled out and to Jamie Renzelman by date above  
– NO EXCEPTIONS-  
March 17<sup>th</sup>, 2019 @ 4:00 p.m. – PUBLIC RESERVATIONS - Available date and time  
for camper spots – Please, remember camper spots are limited – one spot per  
person per vehicle

Cont. page 5

Voting Process:

Ron, Vice President made motion regarding procedure on voting – Robert’s Rule of Order. Cindy, seconded the motion. Motion carried.

Voting will be done during the meeting – NOT AT THE END OF MEETING

Fair Board Shirts:

Jamie absent – no report at present meeting

New Board Members Procedures:

Opening on Fair Board:

1. President notifies Clerk of the Board, Vivian Bly of openings. She will put notice of opening in paper. The positions are open until closing/filled. Vivian will send to Fair Board letters of interest received via mail from the advertisement in paper as she receives them.
2. When person or persons are interested in Fair Board position they send their letter of interest to the County Commissioners.
3. Once Fair Board receives letter of interest from Vivian – Fair Board decides to recommend or not, to the County Commissioners of the appointment to the Fair Board.
4. After the County Commissioners have acted on the recommendation, voted Yes or No. Vivian will send out letter to the person as well as the Fair Board.
5. If the Fair Board receives the letter of interest directly, it should be sent to the County Commissioners before any action is taken by the Fair Board.
6. The process would be followed as if the letter was sent direct to the County Commissioners.
7. Fair Board vote on new member – yes or no

New Member Procedures/Policy/Rules:

It was suggested by Pam Kimble to make up packets with all the information regarding Fair, Rodeo and Royalty activities that they would be required to attend. Inform the people that are inquiring about becoming a new member. The time and work that is involved in being a Volunteer Fair Board Member.

Cont. page 6

Pig Pens:

Peggy reported – will get a hold of Doug Jones regarding the sale of the pig pens, roping chute and gates

Will report back at next meeting: Dated: February 13<sup>th</sup>, 2019

Fair Judges:

Arlene and Barb reported –

Beef Judge – Nick Nelson

Barb reported – she will get together w/Rodeo Committee regarding number of Motel rooms

Large animal Judges: paying up to \$200.00 – motion was made by Shan – seconded by Arlene – motion carried

Old Business:

Ron reported – in Keith's absents

Rodeo needs 12 sheets of plywood for rodeo signs – bid from Early Bird Supply for \$225.00 dollars. Motion was made by Ron – seconded by Cindy – motion carried

Advantage Advertising:

Fair & Rodeo \$6,272.00

Coronation \$165.00

Trick n Trunk \$165.00

Motion was made by Shan – Seconded by Ron – Motion carried

Arlene reported on bus contracts –Julie with Clarkston School District will be notified along with Garfield County and the Public

Barb reported – swine count is down – space back for beef Fair 2019

Cont. page 7

New Business:

Peggy reported –

Rainier Carnival Contract

Motion was made by Shan – seconded by Arlene – motion carried

Asotin Parade:

Ron reported – Attended Asotin City Hall Meeting regarding the use/permission of Marine area and local streets for Carnival and Fair Parade - Dated: April 27<sup>th</sup>, 2019

New Business Cont.

Ice Machine:

Cindy reported – Fair Board not interesting in getting new ice machine

Doug Renfro will check into possible getting it repair

Freezer:

Arlene reported – will check on estimates for repairing freezer

New Business Cont.

Parking:

Shan reported – will check at Asotin Safe and Sober for doing the parking at Fair 2019 -

Shan will contact Clarkston High School Band to work the gate areas at Fair 2019  
She will report back with information at the next meeting - Dated: February 13<sup>th</sup>, 2019

Open to Public:

Doug Renfro Construction – would like all barns cleaned out – ready for work to being on construction project

Barb reported – will get ahold of Chad Sanford to burn hillsides

Cont. page 8

Next Work Day:  
January 27<sup>th</sup>, 2019 at 10: 00 a.m.

Meeting was Adjourned at 8:02 p.m.

Next Meeting February 13<sup>th</sup>, 2019

\_\_\_\_\_  
President, Peggy Hansford

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary, Cindy Harrison

\_\_\_\_\_  
Date



Peggy Hansford

President, Peggy Hansford

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Date

Cindy Harrison

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