

## Asotin County Fairboard Meeting Minutes November 18<sup>th</sup>, 2020

Meeting called to order at 6:30pm

Motion was made by Shan to excuse absent members, Evan, Barb, Arlene, Steve, Tammy, and Keith, seconded by Chad. Motion passed.

**4-H/FFA Boosters & Cattle Women:** Charlotte informed us that the Health Department is requesting them to fill out permit for next years events. They would be glad to use Bud's cook shack again if they do a Holly Heitsutuman fundraiser next year. As a fair Vendor (if limited amount of vendors) they would need to use a kitchen in one of the halls. Cattle women can do their booth and BBQ if able to have vendors at fair. They are in favor of having a youth fair. Recommend Judy Floch to help out. Asked if fair would be the same weekend in April 2021. Asked what will the cost be for a live auction.

**Extension Office Mark:** 4-H enrollment is going on now until December 1<sup>st</sup>, 2020 to be able to participate in the 2021 fair. Saturday December 6<sup>th</sup> is beef weigh-in. People will stay in vehicles and use distancing between vehicles and people. It is up to the Sales Committee how they will do weigh-in. The extension office is only open by appointment at this time, and you have to check in at the courthouse. Kim is working on Know Your Government, they are having online meetings, and online programs. Need to work on more Fair plan meetings.

**Meeting Minutes:** Past meeting minutes from June, July, September, October & November 4<sup>th</sup> all approved as read.

**Treasurers Report:** Shan presented bill for Fair Web Sight Domain Name for \$19.95, was paid by Peggy Hansford requesting reimbursement. Chad made the motion to reimburse Peggy, seconded by Jamie. Motion passed.

**Bills already paid for November are:** City of Asotin \$631.89, Copy Machine \$52.36, TDS \$69.95, Refund for Bennett Building Rental \$300.00.

**Our Balance as of October 31<sup>st</sup>, 2020 is \$16,151.59.**

Jaime asked about the copy machine, thought it didn't work. Copy machine has been fixed. It was asked if we can find a cheaper copy machine, we will ask Janice.

**Fundraiser Donation List Update:** So far only Nicole has updates for Jamie. Resend Donation List to Chad and Tammy.

**Fair Planning Sheet Handout:** See attachment.

Send Budget for 2021 out to board members. Mark H. will inquire if we will get any funding for fair-Fair Relief Fund.

Contact our state Representatives for funding. Chris S. said no funds available at this time-still in budget cut-down.

At the bare minimum it would take about \$25,000.00-\$30,000.00 to put on fair. Remember we have cost to pay out for premium money and are the exhibitor number going to be up or down?

Fairboard needs to have better communication with the Sales Committee, we need to reach out to them more.

Carlie can do a power point for still life projects and would be willing to put it together for our web page.

Need to look at what our numbers are for Open Class versus what they are for 4-H/FFA.

Next Meeting: December 16<sup>th</sup>, 2020 at 6:00pm. Need to Record. Extension Office to help do a Zoom meeting.

Can also call in to meeting with cell phones are land lines. Let Barb, Cindy, and Arlene know.

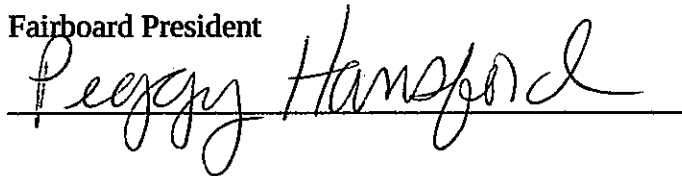
Need to put Tarp over Raise the Barn Sign. Peggy will do this. If help is needed she will contact Chad.

Does the WIFI in Bennett Building work. Peggy will talk to Todd Clovis.

Mark mentioned that WSU has grants to get upgrades on WIFI for outside Buildings, can pull into parking lot for hot spot access. Can just extend WIFI you already have. Can to Talk to Darren the IT guy with the County.

Meeting adjourned at 8:03pm

Fairboard President

A handwritten signature in cursive script that reads "Peggy Hansford". The signature is written over a horizontal line.

## Fair & Rodeo Plan For 2021 Checklist

### Fair Planning

***Get Sponsors to help pay for fair. What will cost be. How to pay for fair.***

Fitting & Showing of animals, Market Class showing. Judges & Volunteers. Superintendents.  
***We will need people to help with attendance letting people in the gates, taking temperatures. Use rodeo arena to show, can use horse stalls and royalty barn. Outdoor arenas and areas to show in. We will need outside bleachers, fencing, need to do fairgrounds showing of animal plans. Premium money.***

Video Tape/Record Equipment. Helpers

***Cost to do this? Is the Sales Committee on board to help with online sale and equipment video rental? Would need to re-write contract between Sales Committee and Fairboard.***

Staggered showing/Social Distancing, show different days and times, split up groups. Safety Equipment.

***We will need all animal numbers-beef, sheep, goat, & swine to decide if all can be shown/done at the same time, on the same days, and weekends etc.***

Sale/Auction needs. Sales Committee

***Need to contact the Sales Committee, need more of a connection with them. Carlie volunteered to contact them through Jessica.***

Still Life Exhibits, Volunteers, Superintendents, Video tape/record Equipment.

***Would need local judges, Web page setup to display, Drive by drop off for entries, maybe limit entry amount. Or would we only do livestock? Most would like fair to include still life exhibits also.***

Open Class Exhibits

**No open class? Look at Pros & Cons. No fee to enter. Look at past exhibitor numbers.**

Carnival

***Would like to have the carnival if we can. Need to reach out to them-How soon would they need contract?***

Vendors/Food

***Need to work closely with the Health Department-what phase are we in at the time of fair. First choice if limited amount of vendors would be: 44-H/FFA Boosters, Cattlemen & Cattle Women Vendor booths.***

Royalty

***Need to do fundraisers, dates and date changes of fundraisers.***

Rodeo & Sponsors

***Can we have sponsors for fair if rodeo doesn't happen? Who to ask, Budget, Cut cost. Will we be able to have rodeo with the fair or need to push out for a later date? We will plan for fair & rodeo to happen together.***

***Camper Spots: One household per camper-social distancing. Cost charge per camper spot. Need to factor in how many on grounds.***

***Public Health: Permission, Department guidelines.***