

FAIRBOARD MINUTES AUGUST 18TH, 2021

6:30 Meeting called to order

Peggy: excuse Barb and LaNae from the meeting

Jamie: motions to excuse.

Chad: second the motion

Peggy: the motion carries

6:30 Peggy: Peggy read email from Tami and Carlie have resigned from the Fairboard and rodeo board

Extension office: Nothing to report

6:30 Correction to the minutes for June 9th. Peggy will email the changes to Courtney, so she can amend them.

6:31 Shan: treasure report: deposit \$10,903 from the fundraiser. The monies were deposited on Monday. She will not know how much the credit card fee will be until 30 days after the event.

6:3 Shan: to City of Asotin 600.25
CHS Primeland \$129.95
Northwest Engraving \$365
Printcraft \$199.28
\$9600 in firefighter hall rentals, she assumes that stays with us.
We had a bill in July for heating - air conditioner repairs.

6:35 Arlene - she heard the county was paying the air conditioner bill
Peggy – received no info on this. As fairboard president she would like to be given information related to the fairgrounds and buildings.

Shan - it says on the email that air conditioning bill paid for by county

6:37 Arlene: we needed the ac fixed because we rent out the building and it's hot.

6:38 Shan: doesn't have any other updates

Arlene: returned pancake flour to URM. Paid for sausages and 3 cases of juice. Check for \$85. Extra sausage for anyone to buy is \$30 for 10lbs.

6:40 Peggy: Royalty Ambassador and Chaperone couldn't be at meeting tonight. They have an event this weekend, Benton Franklin Fair Parade. Next weekend is just the rodeo and they opted out of that since they moved the royalty luncheon to the same weekend as the parade.

6:41 Peggy: Bylaws:
Jamie & Chad Section 4 was the only section to update. This is our second review.
Jamie: I took out abscesses and changed it to absence

Peggy: Peggy asked should it say rodeo board, not committee?

Peggy: update "the board should consist of"-11 Fairboard members; 2 rodeo committee

Chad: it says rodeo directors, it should be changed to committee

The committee will consist of one executive board member, and one board member who is also on the rodeo committee, and one at large, but it also goes on to say that if there is nobody willing or able then anyone can step in.

Shan: her suggestion would be to not have any designated seats for the rodeo committee on the board, because it doesn't really work out.

Peggy: the wording sounds like it's saying it's open to all members.

Chris: select two people to be on the board.

6:49 Chad: it isn't a good idea to exclude rodeo committee members from being on the board.

Jamie: if the rodeo chair is automatically on the board, we have to allow one seat.

Peggy: recommendation is 2.

Chad: I agree with that number.

Arlene: it used to only be 11

6:50 Nicole: do we have anyone on the board

Peggy: no

Jamie: are you in agreeance to the number of members to make up the board

Nicole & Courtney: both yes

6:51 Jamie: Article 4, all members must attend in person or by phone at least 75% of meetings. How are we going to regulate this?

Chad: it could say all regularly scheduled board meetings.

Jamie: We will have to get some kind of system because we can't excuse them for every single meeting.

Shan: you would have to vote not to excuse them.

Jamie: We have in there all members must attend at least 75% of the meetings. Not to include special meetings.

6:56 Peggy: Is everyone okay with the verbiage of regularly scheduled board meetings.

Shan: Secretary and treasurer automatically receive hours. What about the president? She thinks they should get all 60 hours

Jamie: Do you want to do what we do with the treasure and put in 50 hours as well?
Chad: I think that's fair.

Peggy: does anyone have anything else about the By-law changes?

6:58 Peggy: next meeting will be our final vote. We will review at our September meeting.
Chad: once they are approved, they still have to go through Ben.

6:59 Peggy: Charlotte do you have anything for the Cattlewomen

Charlotte:

Shan: do we need to look at that contract and do we need to use a certain contract from the county.

Charlotte: The Cattlewomen have a storage shed.

Shan: we don't need a contract

Peggy: The Cattlewomen's shed can be on the fairgrounds and it will not become property of the county

Jamie: Asked Chris to check on that and find out something differently will you let Charlotte know.

Chris: yes.

7:03 Chris: at no charge.

Jamie: I motion to allow the Cattlewomen to keep the shed on the fairgrounds for no charge and it will not become property of the county

Seconded by Steve.

Peggy: motion carries

7:04 Peggy: no Trick r Trunk updates at this time.

Jamie, can you reach out to Evan about the next meeting on Sep 8th to see if he can attend.

7:05 Peggy: Fair web page

Courtney: will do the web page

Peggy: she will take over the updating of the webpage. I pay hosting and then get reimbursed by the Fairboard.

7:06 Peggy: applying for a grant with the Dept of Ag

Chris S.: said we didn't have to have permission ahead of time for the Dept of Ag Grant.

Peggy: the grants are due by 10/1/2021. Work has to be completed by May 31, 2023.

Chad: I will write up the grant.

Peggy: we need to figure out what we want to apply for.

Three choices, big, medium size, and 12k

Chad: we can apply for whatever we want, it just has to be a capital project for the fairgrounds. It has to make a health or safety improvement. We could argue that our electric was out of date, creating a hazard. We would have to get bids. We have talked about redoing the camper hookups.

7:09 Jamie: The steers need updated plug ins

Chris: steers and rabbit barns.

Chad: we would make a list of all of the things we want to do. Get it written up, get a cost, and then get it application sent in.

Peggy: if we get awarded then we have to go out and get bids.

Jamie: Can we meet Sunday and do a walk through.

7:11 Peggy: what about COVID ventilation in the buildings and barns.

Chris: they were wanting fans in the barns

Peggy: are all of our barns ADA accessible

7:12 Jamie: Could do electrical, ventilation, ADA accessible barns and bathrooms

Chad: you can request up to 250k.

Shan: is there anything up top that needs to be done

Chris: PA system

Peggy: some of the restroom's sinks don't work and having water leaks.

Chad: what's the situation with the leak up top.

7:14 Chad: we have to eliminate one. I would think the lodging tax would cover the PA system. Would be looking at about \$9,600.

Peggy: we need to figure out what our priority is.

Chad: electrical 1st choice.

Jamie: take water out of there for this year.

7:16 Arlene: Don't we have maps where all of the pipes are

Chris: a map should have been done years ago

Peggy: electrical, ventilation, communication

Chad: they are only going to approve one.

7:18 Chad: you guys give me the idea; I'll make the case.

Arlene: What about updating the pavement on the walkways and around the grounds that are getting bumpy and holes in them?

Jamie: Maybe we should see if we can get a sponsorship in trade for that

Chad: Putting a building where the alcohol is sold for a sponsorship

Peggy: Here are my choices,

- #1 electrical
- #2 ventilation for barns and buildings
- #3 communication
- #4 parking lot
- #5 alcohol cover

We need to vote on what we want to make 1st choice, 2nd choice and 3rd choice.

Chad: #1 is electrical

Parking lot is great, but the timeline worries me.

Peggy: I'm thinking ventilation because of COVID.

7:21 Jamie: Can we add more fans in the hog barns. Hogs get too hot at fair time Ventilation is #2.

7:22 Chad: If we say we are going to do this for 100k, and they may cut it back to 70k.

Peggy: we need to make sure they include the cost of supplies for next year also. When we go out and get the costs.

7:23 Jamie: my vote is ventilation for #2

Peggy: 1 and 2 is figured out

7:23 Peggy: Communications or the covered building up top.

7:25 Jamie: I think the overlay for the fair and parking lot would be a good idea.

Peggy: we need to put a barrier at the top so vehicles will not be going up and down.

Chris: we could put a pole in the middle

7:26 Peggy: we don't want horses going up and down it either.

Chad: with the repaving we can also talk about doing something to the hill side, this could be third choice

Peggy: so, we have 1st choice electrical, 2nd choice Ventilation, & 3rd choice repaving. Rated for 1st priority, 2nd priority, etc.

7:27 Jamie: how many bids do we have to have.

Peggy: For the grant application we just need cost, for the bid process have need 3-5 bids.

7:28 Jamie: we need to get 6 different companies out here for two for each choice?

Chad: we have to submit costs estimates with the applications. You do not need to submit more than one cost

7:29 Nicole: the hospital has a pressure room, COVID room. And got portable units if needed.
Not sure if we need this for the fairgrounds.

7:30 Nicole: we need more of air circulation
Chris said to get a hold of Casey.

7:31 Jamie: I can reach out to Todd and Casey. I just need to know when.
Peggy: who is going to reach out to paving? POE does paving.
Shan: Could we use the county and the county bill us.
Jamie: I can reach out to Waylan about paving

7:32 Jamie: the fairboard needs to do the walk through first to get the cost estimates.
I just need to know when.

7:34 Chad: Wed the 25th at 5:30, walk through.

7:36 Chad: last time we applied for the grant we got approved.
Jamie: We are going to meet next wed. Do you still want me to reach out to the others? I
will schedule an appointment for after the 25th.
Chris: I will call Scharnhorst for the paving.

7:37 Jamie: What day do you want me to schedule for them to come out?
Jamie: 9th of September?
Peggy: I'm open on the 9th
Jamie: 9/9/2021 I will schedule

7:39 Peggy: Royalty try outs October 10th.
Jamie: Do we want to throw out there now that Royalty committee has set a permanent
date for Fundraiser/Coronation, it will be the second weekend in June every year. Which will be
June 11th in 2022.

Peggy: The person that is coming in for their time of reign will need to help to start making
money. And we just want to make a date and have it the same time every year.

Chad: For farmers that is not a great time, for me personally it's a better time.

Courtney: That's during graduation for schools, parties will be happening.

Peggy: We may have to revisit.

Steve: February is the best time to have it.

Peggy: It could be in February.

Jamie: We would need the middle of February.

Shan: I'm usually gone for volleyball. I don't know what February 2022 looks like yet.

Peggy: Everyone go home and look at your calendars and see when a good date would be.

Shan: if we have it in February, are we going to reach out to all of the businesses we just reached out to? We would need to start in October.

Jamie: That is not going to work.

Arlene: Are we going to go with one or two girls

Peggy: Depends on how many girls we have try out.

7:45 Chad: I'm good with having a set date for every year. Concern is school gets out June 8th and 9th and then graduations and parties happen.

Jamie: I agree with you, that will cut down attendance

Peggy: Everyone go home and check your calendars.

7:46 Peggy: Job Assignments

Charlotte: three teenage girls cannot get along.

Shan: The cost was less to have the Fundraiser & auction at the Elks than it did at the Bennett building

7:49 Peggy: Job Duties

Superintendent Liaison: Arlene

Horse & Dog Show Chairperson: Nicole

Advertising and Banners for the fair and rodeo: Peggy

Building and Arena Rentals to work with Janice: Arlene

Camper Parking: Jamie

Carnival: Peggy

City of Asotin Liaison: Peggy

Contractual Services:

Allied Supply: Arlene

Fire extinguishers: Chad

Parking: Shan

Porta Potties, Security, Garbage, and shuttle buses: Peggy

Cowboy Breakfast and Bull Buttons: Arlene, Steve, Chad

Entertainment and get contracts approved for board: Peggy & Jamie

Set up and take down: Chad and Steve

Grand Marshalls: Arlene

Handbook for fair and rodeo: Peggy

Coke/Pepsi contractual service: Peggy & Jamie & Chad

Judges for fair: Barb and Arlene
Livestock Sales Committee Liaison: Peggy & Jamie
Parade: Peggy
Poultry and Rabbit Barn Liaison: Nicole
Reader board: Cindy
Repair and maintenance Chairperson: Steve and Chad
Rodeo Chairperson: Shan will volunteer unless we get rodeo members again
Sheep and Goat Liaison: Nicole
Swine Barn Liaison: Jamie
Trophy/Belt Buckle Invoicing: Jamie
Vendors: Peggy & Jamie

- 7:50 Jamie motioned that Nicole be the chairperson for the Horse and Dog Shows
Seconded by Chad
Motion carries
- 7:57 Handbook information, Shan will talk to Printcraft, Peggy will talk to Steve at the tribune.
- 8:00 Peggy motioned that Shan be rodeo chairperson.
Jamie: second
Motion passes
- Jamie motioned that Peggy be Royalty Chairperson
Chad: second
Motion carries
- 8:02 Peggy: Fair theme for 2022
Jamie: This from our last meeting, Kim is going to continue to send out reminders for 4H. In December we vote for a theme.
- 8:04 Jamie: She will special meeting with superintendents.
Arlene: Open class superintendents wondered why they didn't get to give ideas for the theme anymore? Jamie just thought one year 4H, and one-year FFA.
Jamie: Correct me if I'm wrong, but I don't think the superintendents were doing it either when I started the board. We could change it back to the superintendent's one year also.
- 8:06 Shan: For the theme have a 4-H year then a FFA year and then an adult/superintendent year.
- 8:06 Peggy: State Fair Convention; October 22nd and 23rd in Spokane. 21st is the trade show from 3:30-5:30, goes on Friday and Saturday as well. Registration has to be in by September 22nd to get the advance price. Cost \$220 in advance, pay for your own room and gas, and breakfast. It's really worthwhile.
Arlene: They have workshops with ideas to help fairs. It is worth it.

8:10 Peggy: last day to register is September 22nd. Convention is Thursday-Saturday.

8:10 Shan: I will be the rodeo chair. She would like to reach out to Pro West and look at going back to a Pro West rodeo.

Jamie: I agree.

Shan: there is no rodeo board. I do not know rodeo, does being the rodeo chair give me permission to go ahead and choose rodeo committee members.

Peggy: Trista, Moresa, and Heidi is all that's left on the rodeo committee now.

Shan: the 4 of us cannot put on the rodeo.

Jamie: there are committee members that don't do anything, there needs to be something for them to follow as well, a contract etc.

Chad: I would be willing to help with the rodeo. I just don't know how much time I have to do the fundraising part.

Shan: That's another thing, who is going to go out and get fair & rodeo sponsorships?

8:14 Steve: Talked to the Peers, and Hagers to see if they would be on the rodeo committee.

Jamie: if we can get other people to help that would be more than just a few people doing the work.

8:15 Chad: Lewiston Roundup said we could reach out to them for help. Half the problem is people don't know how to reach out to people to help.

8:16 Jamie: I think there's a whole meeting worth of things to be discussed for the rodeo.

Arlene: I agree.

Chad: Shan is the chair for the rodeo we can have a meeting whenever.

8:18 Jamie: the committee is just getting things started until we can get people in here that know about rodeo.

8:20 Shan: when we had Pro West it took a lot off the shoulders of the rodeo committee. They have their own timers and stuff like that. We just wrote them a check and it ended up being cheaper.

Shan: we still get our announcer and stock contractor

Shan: Let me reach out to Pro West and see how that goes. Maybe they won't have our weekend anymore. There is no way we are going to be PRCA due to cost & their regulations.

8:22 Shan will reach out to Pro West and see what she finds out. She spoke to Debra in length about it.

8:22 Jamie: Shan will reach out to Pro West; we will table it for now.

8:23 Shan: my stance is that I will never vote to separate the fair and rodeo again.

8:24 Old Business: Chris reminded us about applying for the Motel Tax Grant. Chad volunteered to fill out the paperwork to apply.

8:26 New Business: Peggy proposed having an Essay Contest as to Why is having the Asotin County Fair & Rodeo important to the youth and our community.

Janice emailed about sprucing up the landscaping on the fairgrounds and in front of the Bennett building.

Chris: New mandate starts August 23rd in Washington, masks must be worn inside even if vaccinated. So, at the fairboard meetings we will be required to wear masks.

8:35pm Meeting Adjourned