FAIRBOARD MEETING

November 10, 2021

6:00 Peggy calls the meeting to order

Bypass the boosters and the Cattle Women

Superintendents: EJ working on getting the water to the lamb wash rack area. EJ asked do we have money to spend so he can get a quote?

Shan: We don't have money to spend.

Superintendent: We have pipes, some may have to be cut and rethreaded.

Shan: Do you have a ballpark figure?

Superintendent: No.

Steve: We have all the pipe and elbows, and Steve has pipe cutters

and threaders.

Chad: EJ if you want to set up a time, Steve and I will get a hold of you and get it done together. The only thing we might need for sure is strapping.

Shan: Maybe we are okay to spend up to $250 for misc.

6:02 Chad: Made a motion to spend up to $250 on pipe Strapping.

Shan: Seconded the motion.

Peggy: Motion passes.

Shan: If we do spend any money, please get the invoice receipts to her or Peggy.

6:03 Horse Committee: Nicole said they met. There were only 10 kids signed up for horse projects. They spoke with NPCF, and they agreed to let Asotin compete with them at county level and then overall.

The Horse Show which we usually do the weekend before the fair

is Easter this year. There is only a horse committee of two this year and

they are going to combine forces with NPCF and have the horse show there

June 25th, 2022.

Peggy: Asked is that the same day as Anatone Day? Yes, it is.

Jamie: Asked How many horse stalls do we have?

Steve: 13

Horse Committee: Nicole says no there's only 12.

6:06 Peggy: I think it is a good idea to combine with NPCF since our numbers are low.

6:07 Jamie: I motion to move horse weekend to the end of June and combine with NPCF.

Chad: Seconded the motion.

Peggy: Motion passes.

6:07 Arlene: she hasn't done anything with her superintendents yet but will schedule a meeting with them.

Jamie: Theme for next year’s fair, she has had a couple of them come in. We will vote in December.

Arlene: Asked do we know what we’re going to do with colors and theme yet?

6:08 Extension Office:

Mark: He was at the NPCF office today and they are looking forward to having the ACF join them.

Mark is getting judges contacted for the livestock animals. He will present them at the next meeting.

March 12, 2022, the Extension Office would like to hold a WSU/U of I livestock field day in the lower part of the fairgrounds. If Boyd and Floch Hall are available they would like to use them, as well as the arenas. They will have kids from 15 different counties attending.

Mark: Asked if there any questions from anyone for him?

Shan: Asked if enrollment, leader status, did we have leaders resign and did we accommodate kids to other groups of the leaders that resigned.

Mark: We are still doing enrollment, Enrollment is until 11/15/2022. There are a few clubs that have had leaders step down and have found replacements. He is aware of 12 exemptions of 4 H leaders and they have all been granted.

6:11 Horse Committee: Nicole reported that they do an interview for exemptions.

Mark: Said some may be interviewed, but they have been granting the exemptions.

6:12 Shan: We don't have any kids that are without clubs right now?

Mark: No. We are working with all of the leaders.

6:14 Horse Committee: Nicole said about the Vaccine Mandate, you’re hurting the small man. We are all volunteers.

Mark: This time next year, if the Department of Health says all kids need to be vaccinated by such and such date that will affect everyone in 4H, FFA and schools.

Shan: Why are we requiring superintendents to be vaccinated?

Mark: They aren't requiring superintendents; they are requiring leaders.

Superintendent: There is a school on the west side doing a pilot program with vaccinated kids only. He wouldn't be surprised if Governor Inslee tried to push it in the next 6 months.

Chad: They are going to look at it like the mumps or measles or anything else.

6:17 Mark: The Extension Office does not enjoy being the vaccinated and mask police.

6:18 Peggy: Approve meetings for October 13th, 2022

Jamie: Had some corrections.

Peggy: The minutes were approved as corrected

6:19 Shan: Treasurer’s report.

Expenses:

CHS fuel bill $125.86

City of Asotin

Building Rental Income November:

Archery practice Floch Hall $900

Craft fair Floch Hall $125

Saddle Club fundraiser $200

AHS Bennett Building $100

Banquet $175

Arlene: Rental cost for 24-hrs is: Floch $125 day, Bennett $300 day

Shan: We have the proposal for the new rates. Somebody is getting a heck of a deal because these are rented in 24 hours slots. They are being used longer then there 24-hour time period and there is nothing being done about it.

6:21 Peggy and I need to talk to Chris about how the rental monies/rental deposit are being held. They are supposed to be held and then refunded with an itemized statement. There are some things we need to talk to Chris Kemp about. Legally

We are binded if we take a deposit in WA state, we must have an itemized statement to the renter.

6:24 Peggy: Peggy Funke got a hold of me. Her Church group is renting Floch Hall and asked for the nonprofit rate.

Arlene: I didn't know we had a nonprofit rate.

Shan: that’s what they are charging for the crafts renters without permission because they didn’t come to the fairboard to request the special rate. There isn't another place in the valley that is going to charge less than $125.

Peggy: Peggy Funke asked about maybe doing a trade. Peggy Funke is still doing the web page for us.

Peggy got an email from Chris Kemp about the minutes not being on the web page.

6:26 Peggy: Peggy Funke is wanting $40 a month to continue to do our web page and the board voted no. She is interested in doing the rental fee in trade since she still does the web page.

Horse Committee: the website is rarely up to date.

Peggy: Peggy Funke is willing to give it up. Peggy Hansford is willing to do it as well as Courtney.

Jamie: Peggy and Courtney need to get together with Peggy F.

Shan: We should be able to run a webpage off from the county branch.

Peggy: When we reached out to have the web page done for us a few years ago, said it was going to cost a lot to have the web page done.

6:28 Chad: Getting back to Peggy F. Does she have an actual 501 C3?

Peggy: It's a ministry

Jamie: Leave it at $125.

Peggy: The board voted no trade.

6:30: Peggy: We need to think of names for Grand Marshal.

Shan: We don't have to have just older people; we can do people in their 40's or 50's

Arlene: How about a person who has been a past fairboard president: Perry & Sandra Brott. They have been involved in the fair in the past.

Charlotte: Colby Witter's wife submitted a letter to nominate someone too.

Arlene: Has a list of the past Grand Marshals.

Jamie: Is taking a picture of Arlene’s list putting the names on a spreadsheet.

6:32 Nicole Suggested: Ronna and Brad Alboucq for Grand marshal

Arlene: Yes, that's good suggestion too.

Superintendent: Suggested Doug and Vicky Jones

Steve: Glen and Zana Witters

Peggy: We have four names of people that have been suggested

Shan: Who is the oldest of the 4 people suggested?

Steve: Glen and Zana Witters

6:36 Jamie: motioned to ask Glen and Zana Witters to be our Grand Marshals for 2022.

Nicole: Seconded the motion.

Peggy: Motion passed.

6:37 Rodeo:

Shan: There is not going to be a rodeo because we cannot find anyone to help. Shan has reached out to over 75 people and there isn't anyone that wants to commit to being on the rodeo committee and nobody wants to do it for free.

Shan: I am not going to take on the rodeo by myself. I'm not sure if the board is interested in helping.

Arlene: We all have our own jobs and are busy outside of the fairboard also.

Shan: How are we as the board going to approach sponsorships. Do we take down the signs? Do we form a small committee that's on the board and rewrite the contracts? Fair and local kids rodeo sponsorship. Shan’s idea for Friday night, we light up the arena and just have Mutton Bustin’ that one night. Have 80 kids, charge $40-$45 per rider. We always max out on the entries for that. Also been doing research and the wool riding circuit is a pretty big thing. There are people that travel just to ride sheep.

Nicole: If we do that what happens to gate fees, we can't charge a lot for gate fees if we don't' have a rodeo

Shan: We are going to have to have some more activities up there. What else can we get to have on that upper level, maybe entertainment. Hells Canyon Saloon. Dancing in the dirt.

6:41 Chad: We could try to work with casino to get a bigger act out here.

Shan: Reached out to a couple of places that do larger shows. Maybe we approach Ryan and let him know we aren't having a rodeo and ask him do you want to sponsor the entertainment. We could get these acts fully sponsored.

Jamie: There is no reason why we can't get sponsors for the rodeo kick boards & signs if we are going to do a kid’s rodeo.

Shan: We will still be able to get sponsorships, but not at the same level. We could still run flags in the parade. It will be a lot of work on our part as a board because we are really going to have to pack some entertainment up there.

6:43 Jamie: Since we have stalls and 10 horse project kids, we could have horses up there during fair. Back when we were younger there were always horses at the fair.

Shan: We will need to have horses up there because we have a state judge this year.

Jamie: We need to get more people to go to the upper level.

Nicole: As a horse leader it's a pain in the butt to have a livestock animal and then must run up and feed your horse. It’s a lot of stress on the animal. If we had horses in the royalty barn that would be good. I could throw my mini ponies in there.

Jamie: Maybe we could do a Petting Zoo on the upper level.

Shan: That's the stuff I'm thinking, get more activities up there so we can get more vendors up there also.

Charlotte: She has had parents come up to her and say it was so nice to not have the rodeo.

Peggy: The kids rodeo will still be on Sunday.

Shan: She needs help from the fairboard.

6:46 Peggy: We could do the Mutton Bustin’ on Friday. Kids rodeo on Sunday

Shan: For Muton Bustin’ we could place out 1st-3rd or bring back the top 5 on Sunday

Nicole: Asked what about team roping, it always brings in people.

Barb: We could do that on Thursday night.

Nicole: We could do barrel racing on Wednesday, and team roping Thursday.

Shan: What if we did barrel racing on Saturday?

Peggy: It would be nice to have something after the parade on Saturday.

Nicole: Remember you will run into parking issues.

6:49 Nicole: Suggestion you don’t charge a gate fee, you charge an entry fee.

Jamie: Nicole can you commit to helping?

Nicole: I can on Wednesday.

Peggy: What about the group that does the Holly Heitstuman sponsorship?

Nicole: That is roping.

Shan: Normally we don't get any money from the barrels or roping.

Peggy: They have been using the arena for free, but we could ask for part of the entry fees maybe?

6:52 Nicole: We could have team roping, team penning, and team sorting.

6:54 Chad: Have we tried approaching the senior class and saying you guys go out and get sponsors and you guys can have 10%

Shan: We can't do that because it's a sponsorship and cannot give that money out.

6:54 Peggy: We could do Ladies’ Night barrels Wednesday, Guys’ Night roping Thursday, and Mutton Bustin on Friday.

Shan: Do you think the Cattlemen would be interested in doing the BBQ Friday night again up on top?

Arlene: Probably not, because they are all getting older

Jamie: Why don't we find someone that will do the BBQ that will sponsor it?

Barb: We should talk to the Cattlemen before we go somewhere else.

Jamie: For sponsorship stuff we need to set up a committee ASAP.

6:57 Jamie: We need a small committee.

Peggy: So, we are going to form a committee with Shan?

Shan: Yes, we are going to have to revamp those contracts too.

Peggy: Shan, Jamie and Courtney volunteered to be on the sponsorship committee.

6:58 Shan: We need an arena director.

Barb: Does it have to be someone on the board? No.

Chad: You can call me to help, but I don't want to be on call.

Shan: Who is going to set this arena up?

7:00 Shan: Shan cannot do it all, she needs help.

Peggy: As arena director someone would oversee this, and find others to help

Arlene: Need key volunteers

Shan: Think about this and let’s talk about it at the next meeting

7:01 Peggy: If I was going to be in charge of the Mutton Bustin’ what would I need to do?

Nicole: Find Stock Contractor, set up panels, office person, etc.

EJ: Suggested we talk to the Muton Bustin’ circuit first they might provide all of that.

7:02 Arlene: What you should do is take each event that you are doing and figure out who is going to handle it.

Nicole: Figure out what you're going to need for each event.

Shan: They should bring all of that.

Jamie: Who is responsible for Ladies’ Night?

Nicole: We are if we are going to get a kick back.

Chad: He is willing to help.

7:05 Peggy: Can you make a list of the events you want for Sunday.

Shan: She loves the rodeo but doesn't know what all of the events are.

7:06 Royalty Committee

Peggy: Are we going to have royalty? Do we want to have tryouts?

Barb: I think we do need an ambassador. We might get more girls to try out if they don't have to ride a horse.

Shan: Is there anyone that can commit in making an old school parade float.

Arlene: If that's what you want to do, reach out to past royalty people and she bets they would be more than willing to put a float together.

7:09 Peggy: We still want to have royalty, just no horse will be required for try outs or during their reign.

7:11 Old Business

Shan: Hall rental prices. Suggestion for 2022 hall rentals:

Bennett Building Rates: $400, $75 for each additional hour, deposit $250

$600 for weekend, $100 additional hour, deposit $350

$950, deposit $500

deposit must be paid within 48 hours of booking to hold spot, full payment must be paid 10 days prior to event. If they cancel prior to 90 days fully refundable, after 90 days deposit will be forfeited nonprofit rates:

$200 $50 additional hour $150 deposit

$300, $100 for additional $350 deposit

$650, deposit $500

they must come to fairboard and be fully approved before booking the building, nonprofit status proof must be approved prior to renting.

Floch Hall:

$200, $75, $250

$450, $100, $350

$600, $500

same reservations:

nonprofit rates:

$100, $50, $100

$150, $100, $150

$450, $400

require their proof of 501C3 status.

7:18 Shan: Should we add portable sound system to the rental. NPC fair building is $700-day, kitchen $300 day

7:22 Peggy: Chris Seubert said we should raise the rates on hall rentals to accommodate increasing cost of cleaning, supplies and electricity.

Chad: how are we going to monitor the overtime of the rentals if they are in the halls longer then 24-hours?

Shan: They would have to drop the key in the drop box and have a key drop list.

Chad: How are we going to collect the money if they go longer than 24-hours?

7:23 Shan: We should not label the deposit as a security deposit.

7:29 Board has group discussion of cleaning fee and rates.

7:32 Shan: We want the full weekend rental, more than the 24-hour rental, because the people renting the buildings are in them longer then 24-hours and not paying for the extra hours/days.

7:35 Jamie: If you think about it, some places won't even let you bring in your own food.

Jamie: If you rent the Ketch Pen you can't bring in your own alcohol.

7:37 Peggy: We used to do a 3-hour rental, but people are always in there longer then 3-hours because they still have to clean and set up and they go over the hours.

Jamie: Maybe we should do a school rate?

7:39 Shan: A nonprofit will put their time down, but before we can accept their reservation they have to come to the board and show proof of their non-profit status and ask the board for the non-profit rate.

7:40 Shan: For anyone that has already booked for 2022, their rates will be the same as before.

Barb: We need to vote on rates now.

Shan: I will have the contracts at the next meeting, and we can approve the contracts then.

Jamie: Janice needs to get the current 2022 signed contracts to us so we have them record for the old rates.

Shan: From here on out we are going to want a copy of the contract and showing that the deposit has been paid.

Peggy: We will need to get this from Janice on a daily basis.

7:41 Peggy: We need to know when people are there that have rented the buildings. So, we know if we are going out to do work on the grounds or to work in the buildings we will know if they are rented, and people will be out there.

Jamie: Do we accept these rates with adding in the cleaning fee.

Chad: $200 cleaning fee

Shan: Fee is non-refundable. A cleaning deposit is better term.

7:44 Arlene: She has done this for 20 plus years, so she knows what to look for. How about a

cleaning and damage deposit?

Peggy: I say we do it the way Shan has it is written down. Cleaning fees will be taken out of deposit if needed.

7:47 Shan: We need to make a contract that lists what cleaning needs to be done.

7:48 Arlene: Do you have a copy of the list Janice put in the buildings?

Shan: No

Peggy: We will put it in the contracts what cleaning needs to be done. Call it a security, damage, and cleaning fee.

7:48 Shan: Scratching the fee. doing a damage, security, and cleaning deposit.

7:49 Chad: What about making the deposit larger?

Shan: Suggest bringing all the deposits up to $250 and leave the others alone

Jamie: Revokes her motion

7:50 Jamie: New motion for the new rental fees and contract.

Chad: seconded the motion.

Peggy: Motion passed.

7:50 Shan: will get ahold of Janice and work on the fee changes and new rental contract.

Peggy: Old business, mini split air/heat for the fair office we need that for the fair office, we have already voted to get one. So, on that note I heard back from the Dept of Ag. They approved funding for our grants first and second choices, 1st grant $88k electrical, 2nd grant $118k for ventilation and filtration upgrade – we could add mini slit into that.

7:52 Peggy: Work for the grant must be completed by 2023. We must go out and get bids. Find out if we must take the lowest bid.

7:53 Peggy presented web page name and yearly domain name invoices for reimbursement.

Jamie: made a motion to reimburse Peggy for webpage name & yearly domain.

Arlene: Seconded the motion

Peggy: Motion Passes.

7:54 New business

Jamie: Asked to have on next agenda AHS safe and sober 2023 class. Parking & gates.

7:55 Chad: Can you add that I will do research on security cameras for the buildings.

Arlene: What did we decide about the fair theme?

Jamie: We are voting on the theme choices at the December meeting. We have 3 or 4 themes that have been turned in.

Barb: Is it 4-H’s turn this year to give suggestions? Yes.

7:56 Peggy: Would like to move the meeting to December 1 @ 6pm instead of December 8th. Peggy will not be here on the 8th.

Jamie: and Shan will be gone also.

Chad: Motion to move meeting to 12/1/2021

Shan: seconded the motion.

Peggy: Motion passed.

7:57 Meeting adjourned