

Asotin County Fairboard Meeting Minutes 2-9-2022

Call to order at 6pm.

Motion to excuse Courtney and Barb from meeting by Chad. Jamie 2nd. Motion passed

4-H Boosters/Cattle Women- Charlotte reported that June Floch passed away and, in her obituary, they asked for donations to be sent to the fairboard and wanted us to be aware these donations could be coming, and we will need to write thank you's for them.

Charlotte also asked that the word "gross" be removed from the contract for the cattlemen. Charlotte stated that 15% gross of the cattlemen's net is too much and requested 10% instead of 15%. Shan suggested going to a flat rate since other vendors are charged flat rates, but the cattlemen use our building so that will also need to be taken into consideration for a flat rate. Charlotte stated maybe the cattlemen would be interested in a flat rate since they make more than the cattlemen. The group decided to table any changes until the next meeting so there was time to look into what previous years income has been and if a flat rate or possible decrease in gross percent fee would be better for the cattlemen. Charlotte also reported that she spoke to the health department, and they do not have to do the testing that was reported last meeting as our vendors do not qualify. Charlotte also asked what hours the board would like Bud's Cook Shack to operate during the fair. It was decided to table the hours until next meeting as the schedule of events will be more outlined by then.

Superintendents: Mike Cooper didn't have any updates for swine. Jamie mentioned this year there will be a state judge and we will need a swine pen for an open class swine. This swine will not be shown or sold, display only. A stall card will need to be made for OPEN CLASS Swine. Arlene reported that she and her team went and counted and organized all ribbons. Kim Belanger said Casey Finkbeiner wanted to know if we still wanted her to be the cat superintendent, Peggy replied with yes. Kim also had a request from EJ Norman who couldn't make the meeting, he asked if he could have approval to redo the announcer booth for the lamb/goat show ring. The announcer booth is very small and hard to enter and exit, EJ asked for \$500 in materials cost, and he would reconstruct it himself. Superintendent camper spots are due to Jamie with payment by March 18th.

Extension office- Kim reported she is in 1 day a week to help at the extension office. Kim requested the superintendent camper form be emailed to her so she can send it out. Kim reported at swine "tagging" on 1/22/22- 210 youth tagged a swine project which is up from last years 196 youth. Swine field day is 3/12/22 from 8-12 on the lower level of the fairgrounds. Lamb/goat "tagging" is 2/19/22 and will follow the same protocol as the swine tagging did. (One parent and animals are tagged in trailers). Kim also requested that she stay on as fair entry admin. Kim will be helping the sales committee in the office during fair and she hopes that her replacement will be up and going by fair. Lisa Ubachs plans to have the dog show on 4/10/22 at 1pm and Jamie will make contact with Lisa regarding sponsors for awards. Round Robin this year will not include horses since the horse show will be June 25th with Nez Perce County. Jamie asked Nicole if Nez Perce county is taking care of all awards. Nicole stated that no, the Asotin County youth will still compete at their own county level, but an overall showman will be shared with Nez Perce County. Jamie said she will get with Nicole regarding sponsors for awards.

Approval of minutes- no minutes available to approve. Will approve at next meeting.

Treasurer's report- Shan reviewed the already paid bills. Shan reported we have received \$8100 in deposits mostly from sponsors, building rental and a fair donation. Building rentals planned so far are 2/11-2/12 for a wedding reception. 3/5/22 for a craft fair -which hasn't made a deposit yet.

Volunteer hours- Peggy reported she has been keeping a notebook of all of her hours and made a photocopy to place at the office to record her time. Nicole stated it is very hard to remember to go to the fair office and record hours with normal daily activities. Nicole requested a google doc be made so we can electronically record our hours. Chad volunteered to make the google doc and send it out. For those who do not use computers they are allowed to either write their hours on the volunteer sheet or do as Peggy has been doing and make a copy and attach it to the volunteer sheet. As a reminder with the changes to our bylaws all board members must record their hours starting Jan.1.

Rodeo- Shan reported so far, they have \$40,650 in signed contracts for sponsors. Shan states this is the most she can ever remember a Rodeo board bringing in. Shan also stated that they have decreased their trades this year. The only trades are with Hells Canyon Electric, Jessie Frost Photography, and a possible trade with Lucky Acres Fencing. Shan reported that last meeting we had approved to sign a contract with Tumbleweed Crossing if we could get 80% of their fee sponsored. Shan reported that 100% of their fee has been covered by sponsorship. Shan reported that Clarkston Eagles are running the contract through their board of trustees. If approved they are willing to do the beer garden for the fair. Jamie reported we will need panels for the beer garden and a flat bed trailer for the live music on Friday night. Jamie will get with Steve to discuss needs. Shan reported that she would like music Saturday too at the beer garden. Shan is looking for a speaker and playlist to play.

Ziggy's contract- Ziggy's said they will not renew the contract until all the money is spent in the current account. Shan reported she needs 15 flag poles for the flag girls, and Jamie reported there is enough money to give EJ Norman his requested \$500 for the sheep/goat announcer booth. Chad moved to approve EJ for up to \$500 from Ziggy's credit, Shan 2nd, motion approved. Kim will let EJ know that he needs to contact someone before he goes to purchase as he will need one of the approved board members on the account to either meet him there or possibly call in and approve the transactions.

Casey Reedy (Hells Canyon Heating and Air) came over to look at the fair office and bid the mini-split system. He stated that the crawl space is not insulated and that we would need a bigger unit. He is a \$2000 sponsor, and the unit would be \$4104. He stated he would sponsor \$1000 and do the other \$1000 of his sponsor in trade as labor for the mini split. Jamie made a motion to accept Casey's proposal for \$1000 in cash and \$1100 in labor trade, Steve 2nd, motion passed.

New Grants- Chad said there are two additional grants that we can submit for that total up to 25K that could help cover the cost of the larger mini split. More on the new grants in New Business.

Kids Rodeo- Cindy reported everything was moving forward. They have their announcer (Jim Parvin), stock, secretary etc. Deatly is the mutton bustin' sponsor. There is a meeting on Friday 2/11/22 to go over everything with the kid's rodeo. There will be a grand entry for the kid's rodeo. Cindy stated that the barrel race rules state the arena needs to be worked up by tractor between each age group and raked by hand around the barrels after a certain number of runs. They will work with Steve or Chad on working up the arena between age groups.

By-laws- Peggy reported that Ben asked us to remove the quotations and capitalize the B in Board throughout the bylaws. Peggy handed out the updated version of the bylaws for everyone to review and sign.

PA System- Nicole reported she met with Moonlight Productions on 2/8/22 and they are working a quote up for a soundboard, amp, lockable cabinet and 6 double speakers that will be permanent and

waterproof. Nicole reported that Gary from Moonlight did say getting materials is a challenge and if they are unable to get the items before the fair, they may have some rental/loaner items we can use. Nicole had asked Gary for a rough estimate, and he told her anywhere between \$7-8k maybe a little more or maybe a little less depending on what was in stock. Nicole reported she did also reach out to a Spokane company, but it would be 4 months before they could even come down to quote the arena. Shan made a motion to approve Nicole to use the entire \$11500 for PA systems, Jamie 2nd, motion passed. Peggy asked if there was a chance depending on the quote if we could update the PA system inside the fair office. Nicole was asked to speak with Gary about what the cost would be.

Entertainment- Tumbleweed Crossing will be coming as previously discussed. They do need a rather large flat area and can run off generators. Both Chad and Steve they had generators available for them to use. Chad mentioned he wanted to be mindful of the animals since there is a lot of gunfire that goes off with their performance. Jamie mentioned that is why we thought about the front area of the fairgrounds as we can close the lamb/goat barn doors. Jamie mentioned maybe we can move the antiques to the grassy area and have tumbleweed in the front. Chad mentioned maybe the upper level would be better for Tumbleweed as the rough stock would be more used to the noise. Others mentioned that we still need to be able to get animals in and out and the kids rodeo is on Sunday. More discussion will happen at next meeting about location of Tumbleweed. Shan reported she contacted Smiles the Clown. Smiles' cost has increased to \$100/hr. Previously we have had him do a total of 10hrs over the fair weekend. Smiles requests he only tie balloons for 2 hours at a time, then will need a break from twisting. Enchanted experiences reached out and would like to be present at the fair. They are working with Jamie as a vendor. Enchanted experiences are women who dress up like the Disney characters from Frozen. Peggy also added that Leapin Louie who is a 9' tall stilts act is a possibility and Adam the Great is also on her list to contact for booking.

Handbook- Fairboard pictures were scheduled 2/9/22 if you did not make it you will need to contact Jessie Frost to schedule asap. Peggy will get with Kim to make sure the list Janice sent her of all the superintendents is correct. Peggy still needs a schedule of events, rodeo gate fee, entertainment schedules and updates to the memorial page. Arlene said she will get her changes and info to Peggy.

Contractual Services-Peggy asked if we thought we needed a shuttle bus? Charlotte stated she didn't think we needed one as people didn't seem to have a problem walking up the hill or parking last year. Jamie said to go ahead and get a quote, just to see what it would be, and we can discuss at next meeting. Jamie also reported that she should hear back from the garbage company by next week.

Vendor Updates- Jamie stated she had sent out 26 applications and has only received two "No's" back. For non-food vendors she has sent out 17 applications.

Fair Entry- Judy Floch entered everything into fair entry. Fair entry opened on 2/7/22. Peggy asked Nicole to try and enter entries and let her know if it is working appropriately.

Arlene asked to get 1,000 open class adult entry tickets as last year they ran out and were using others. Chad made a motion for Arleen to purchase 1000, Steve 2nd, motion passed.

Old Business- Arlene mentioned bull buttons and that she will not order as many as last year as there always seems to be a surplus of them left over. Steve said that Adam Sumpter, who works for LOID, came to the fairgrounds, and looked at the leak. Adam offered to fix the leak. Hotel reservations- Barb is in charge of hotel reservations. Jamie mentioned the Tumbleweed people have some specifics. Cindy offered to get with Barb and help her make all the reservations needed. Board requested this be done by next meeting.

New Business- As Chad previously mentioned there are two more grants totally \$25k we are able to apply for. He would like us to come up with a few different options. Chad suggested 1. Security cameras for the fairgrounds, 2. LED reader board for fairgrounds and the 3rd mentioned by Peggy was extension of the bleachers. They also mentioned the PA system for the lower level. Nicole will ask Moonlight Productions after quote received for upper level and see what they can do for the fair office and two new speakers.

Jamie mentioned she will need approval for stamps for letters and mailings. Chad made motion for approval for up to \$100, Shan 2nd, motion passed.

Workday will be this Saturday 2/12/22 at 1130.

Meeting adjourned 800pm